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AGENDA

THE GULF CONSORTIUM Finance and Budget Committee Meeting

January 28, 2021, 2:00pm Eastern

**Call in info: <https://global.gotomeeting.com/join/773744389>
United States: +1 (646) 749-3129
Access Code: 773-744-389**

Committee Members

Chair - Scott Carnahan (Citrus), Matt Posner (Escambia County), Smokey Parrish (Franklin County), Philip Griffiths (Bay County), Yana Matiyuk (Pinellas), Heather Larson (Sarasota)

Also in attendance: Valerie Seidel (The Balmoral Group), Dan Dourte (The Balmoral Group), Richard Bernier (The Balmoral Group)

Item 1. Call to Order.

Committee Chair Carnahan will call the meeting to order.

Item 2. Roll Call.

Valerie Seidel will call the roll.

Item 3. Additions or Deletions.

Any additions or deletions to the committee meeting agenda will be announced.

RECOMMEND: Approval of a final agenda.

Item 4. Public Comments.

The public is invited to provide comments on issues that are on today's agenda.

(Please see back up pages 11-12)

Item 5. Consent Agenda.

The consent agenda items are presented for approval. Commissioners may remove any items from this agenda that they have questions on or would like the Committee to discuss in depth. Any items removed would then be included in the regular agenda in an order assigned by the Chair.

Consent Agenda Items:

The minutes of the following meetings are presented for approval.

- August 21, 2020 – Finance and Budget Committee Meeting.
- Delegation of Authority Report, through December 31, 2020

(Please see back up pages 4-12)

Item 6. Financial Statements through as of September 30, October 31 and December 31, 2020.

Richard Bernier will present the financial statements for last fiscal year and through December 31. These schedules include: Balance Sheet; Income Statement; Cash Receipts Journal, and Cash Disbursements Journal. *(Please see back up pages 13-33)*

RECOMMEND: Recommend approval of the financial statements to the full Board through December 31.

Item 7. December 31, 2020 Budget Summary and Project Status Expenditure Reports.

Richard Bernier will present the Budget Summary and the Project Status Expenditure Report for December 31 for Committee review.
(Please see back up pages 34-37)

Item 8. December 31, 2020 Trust Fund Report.

Richard Bernier will present the report on the Trust Fund balance, indicating grant funding amounts that are pending, approved, and scheduled for draw down.
(Please see back up pages 38-43)

Item 9. Grant Funding by County.

Richard Bernier will present a report listing the total grants by county with associated management, legal and fiscal agent fees. A second report compares each county in total.
(Please see back up pages 44-48)

Item 10. Non-Competitive Purchase

Richard Bernier will present information on QuickBooks renewal options
(Please see back up pages 49-51)

Item 11. Discussion on Committee Composition

Valerie Seidel will present a discussion on composition of committee members following some county elections. *(Please see back up pages 52-53)*

Item 12. Public Comments.

The public is invited to provide comments on issues that are on NOT today's agenda. *(Please see back up pages 54-55)*

Item 13. Adjournment.

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Gulf Consortium Finance and Budget Committee Meeting
January 28, 2020, 2:00pm., Eastern
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<u>County</u>	<u>Finance Committee Member</u>	<u>Present</u>
Bay	Philip Griffiths	
Citrus	Scott Carnahan	
Escambia	Matt Posner	
Franklin	Smokey Parrish	
Pinellas	Yana Matiyuk	
Sarasota	Heather Larson	

AGENDA ITEM 4

**Gulf Consortium Budget and Finance Committee Meeting
January 28, 2021**

**Agenda Item 4
Public Comments**

Statement of Issue:

The public is invited to provide comments on issues that are on today's agenda

Attachments:

None

Prepared by:

Amanda Jorjorian
The Balmoral Group
General Manager
On: January 18, 2021

AGENDA ITEM 5a

**Gulf Consortium Finance and Budget Committee Meeting
January 28, 2021**

**Agenda Item 5a
Approval of August 21, 2020 Minutes**

Statement of Issue:

Request to approve the minutes of the August 21, 2020 meeting of the Gulf Consortium Finance and Budget Committee.

Options:

- (1) Approve the August 21, 2020 minutes as presented; or
- (2) Amend and then approve the minutes.

Recommendation:

Motion to approve Option 1.

Prepared by:

Amanda Jorjorian, The Balmoral Group
On: January 19, 2020

Attachment:

Draft Minutes, August 21, 2020 meeting of the Gulf Consortium Finance and Budget Committee.

Action Taken:

Motion to: _____, Made by: _____;

Seconded by: _____.

Approved____; Approved as amended____; Defeated_____.

Gulf Consortium Finance and Budget Committee Meeting
August 21, 2020 1:00pm ET
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Members in Attendance: Chair – Scott Carnahan (Citrus), Vice Chair - Lane Lynchard (Santa Rosa) – Matt Posner (Escambia), Yana Matiyuk (Pinellas)

Also in Attendance: Valerie Seidel (The Balmoral Group), Dan Dourte (The Balmoral Group), Richard Bernier (The Balmoral Group), Lynn Hoshihara (Nabors, Giblin & Nickerson), Evan Rosenthal (Nabors, Giblin & Nickerson)

Agenda Item #1 – Call to Order

Chair Scott Carnahan (Citrus) called the meeting to order at 1:00 pm (ET).

Agenda Item #2 – Roll call

Valerie Seidel (The Balmoral Group) called the roll. Attendees as above.

Agenda Item #3 – Consent Agenda

The meeting minutes for the June 10, 2020 meeting of the Finance and Budget Committee and the delegation of authority report for June 1 – July 31, 2020 were presented for approval. Lane Lynchard made the motion to approve the minutes, seconded by Yana Matiyuk.

ACTION: APPROVED

Agenda Item #4 – Additions or Deletions

No additions or deletions. Lane Lynchard made the motion to approve the agenda as presented, seconded by Yana Matiyuk.

ACTION: APPROVED

Agenda Item #5 – Public Comments

None.

Agenda Item#6– Financial Statements

Richard Bernier provided the balance sheet, income sheet before end of July along with deposits and disbursements. There is a lot more activity as some grants have started coming through. Matt Posner made the motion to approve the financial statements, second by Lane Lynchard. All in favor.

ACTION: APPROVED

Agenda Item #7 – July 2020 Budget Summary and Project Status Expenditure Reports

Richard Bernier presented the budget summary and status of project expenditures to date for this year. Each grant that was already approved was listed as well as some that were in the process of approval. No questions on this item.

Agenda Item #8 – Gulf Consortium Proposed Budget

Valerie Seidel presented the proposed budget for 2020-2021. This year there are 3 sources of funding. The adaptive planning grant is pending approval and this is the first year that will be in place. There are two scenarios prepared, budgets based on historical experience. Current fiscal year will total a projected \$136,000, intent is to keep the costs around that. The meeting expense is a huge variable, this year they stopped having in person meetings. Scenario for 3 in person meetings at \$80 million funding or 4 in person meetings starting next year at \$90 million in funding. Matt Posner voted to move option 2 as a recommended option for the full board, second by Yana.

ACTION: APPROVED

Agenda Item #9 - July 2020 Trust Fund Report

Richard Bernier (The Balmoral Group) gave a presentation of the current Trust Fund balance and pending Grant applications for SEP implementation. There is a fund balance of \$97 million. \$8.8

million in review, 16 million submitted to restore, \$9.2 million submitted to RESTORE. There were no comments or questions on this item.

Agenda Item #10-Grant Funding by County

Richard Bernier (The Balmoral Group) presented graphs and charts representing SEP grants by county showing implementation and compliance expenses. Added percentages that shows 97% is going to project costs.

Agenda Item #11 – Public Comment

No public comment.

Agenda Item #13-Adjourn

There being no further business, the meeting adjourned at 1:16pm.

DRAFT

AGENDA ITEM 5b

**Gulf Consortium Finance and Budget Committee Meeting
January 28, 2021**

Consent Agenda

**Item 5b
Report on Delegated Authority
Actions from August 1 – December 31, 2020**

Summary:

Staff report of actions carried out through delegated authority of the Board.

1. 8/10/2020 - Grant application to RESTORE - 7-3: Apalachicola Bay Cooperative Dredging Program - Franklin
2. 8/10/2020 - Grant application to RESTORE - 16-2: Wastewater Collection System Improvements - E&D - Pinellas
3. 8/10/2020 - Grant application to RESTORE - 18-6: Applied Research for Shellfish Aquaculture and Habitat Restoration - Manatee
4. 8/10/2020 - Grant application to RESTORE - 18-2: Portosueno Park Living Shoreline - Manatee
5. 8/10/2020 - Grant application to RESTORE - 24-1: Adaptive Planning and Compliance - Gulf Consortium
6. 8/12/2020 – Draw Request – Gulf County \$3,273.48
7. 8/26/2020- Draw Request – Citrus 13-1; \$172,114.99
8. 9/23/2020 - NCE and subrecipient agreement extension - 8-2: Coastal Access Program – Bayside Marina Feasibility Study - Wakulla
9. 9/25/2020 - NCE and subrecipient agreement extension - 15-5: Artificial Reef Program - Hudson Reef - Pasco
10. 9/25/2020 - NCE and subrecipient agreement extension - 9-2: Wacissa River Park Improvement Program – Planning and Acquisition - Jefferson
11. 10/8/2020 - Draw request submitted – Bay 5-2 \$12,510.62
12. 10/9/2020 - Accepted award; GNSSP20FL0013 12-2: Suwannee Sound / Cedar Key Oyster Restoration
13. 10/22/2020 - Accepted award; GNSSP20FL0012 17-1: Cockroach Bay Aquatic Preserve Land Acquisition and Ecosystem Restoration
14. 10/20/2020 - Grant application to RESTORE - 22-1: Comprehensive Watershed Improvement Program - Final E&D – Collier
15. 10/21/2020 – Draw request submitted – Hillsborough 17-1 \$8,768.75
16. 10/23/2020 - Financial Report submitted – Pinellas 16-1
17. 10/23/2020 - Financial Report submitted – Gulf 6-2
18. 10/29/2020 – Financial Report submitted – Pasco 86-1
19. 10/29/2020 - Financial Report submitted - Wastewater Bundle 88-2
20. 10/29/2020 - Financial Report submitted – Wakulla 89-2

21. 10/30/2020 - Grant application to RESTORE - 13-1: NW Quadrant Sewer Force Main Project – Construction - Citrus
22. 10/30/2020 - Grant application to RESTORE - 18-10: Kingfish Boat Ramp Renovation and Expansion - Construction – Manatee
23. 10/29/2020 - Performance Report submitted - 15-5: Artificial Reef Program - Hudson Reef - Pasco
24. 10/29/2020 - Performance Report submitted - Wastewater Improvement – Combined Project 1 (2-1 Santa Rosa, 3-4 Okaloosa, 13-1 Citrus, 20-1 Charlotte) - Santa Rosa, Okaloosa, Citrus, Charlotte
25. 10/29/2020 - Performance Report submitted - 8-2: Coastal Access Program – Bayside Marina Feasibility Study - Wakulla
26. 10/29/2020 - Performance Report submitted - 16-1: Lake Seminole Sediment Removal - Pinellas
27. 11/12/2020 – Draw Request submitted – Collier County \$9,950.00
28. 11/12/2020 – Draw Request submitted – Wakulla County \$10,034.28
29. 11/12/2020 – Draw Request submitted – Pinellas County \$13,530.96
30. 11/12/2020 – Draw Request submitted – Bay County \$14,881.23
31. 11/24/2020 – Submitted grant application to RESTORE – Charlotte County 20-1: Septic to Sewer - Zone 3 Construction
32. 12/16/2020 – Draw Request – Hernando County \$5,791.49
33. 12/15/2020 – Submitted grant application to RESTORE – Santa Rosa 2-1: Santa Rosa Sound Water Quality Improvement Monitoring Program

AGENDA ITEM 6

**Gulf Consortium Finance and Budget Committee Meeting
January 28, 2020**

**Agenda Item 6
Financial Statements**

Statement of Issue:

Presentation of the most recent monthly financial statements.

Background:

Financial Statements are produced monthly for the Consortium. Additionally, attachments include a listing of the cash receipts and cash disbursements since the last report date.

Attachments:

- a) Balance Sheet as of September 30, October 31 and December 31,2020
- b) Income Statement through September 30, October 31 and December 31,2020
- c) Deposits August through September 30 and October 31 and November through December 31,2020
- d) Disbursements August through September 30 and October 31 and November through December 31,2020

Prepared by:

Richard Bernier
The Balmoral Group
On: January 20, 2021

Gulf Consortium Balance Sheet

As of September 30, 2020

	<u>Sep 30, 2020</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash	
Grant Account (Wells Fargo)	162.84
Operating Account (Seaside)	41,889.88
Total Cash	<u>42,052.72</u>
Total Checking/Savings	42,052.72
Accounts Receivable	
Accounts Receivable	
Adaptive Planning	1,012.50
Grants Receivable (SEP)	7,992,945.29
Total Accounts Receivable	<u>7,993,957.79</u>
Total Accounts Receivable	7,993,957.79
Other Current Assets	
Other Current Assets	
Other Receivables	213,889.58
Total Other Current Assets	<u>213,889.58</u>
Total Other Current Assets	<u>213,889.58</u>
Total Current Assets	<u>8,249,900.09</u>
TOTAL ASSETS	<u>8,249,900.09</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Payables	
Accounts Payable (Grants)	50,501.82
Accounts Payable (General)	3,034.12
Total Payables	<u>53,535.94</u>
Total Accounts Payable	53,535.94
Other Current Liabilities	
Accrued Liabilities	
Accrued Liabilities (Grants)	8,171,568.44
Total Accrued Liabilities	<u>8,171,568.44</u>
Total Other Current Liabilities	<u>8,171,568.44</u>
Total Current Liabilities	<u>8,225,104.38</u>
Total Liabilities	8,225,104.38
Equity	
Funds Transfers	(51,652.24)
Unrestricted Net Assets	76,447.95
Total Equity	<u>24,795.71</u>
TOTAL LIABILITIES & EQUITY	<u>8,249,900.09</u>

**Gulf Consortium
Balance Sheet
As of October 31, 2020**

	<u>Oct 31, 2020</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash	
Grant Account (Wells Fargo)	9,600.51
Operating Account (Seaside)	77,895.83
Total Cash	<u>87,496.34</u>
Total Checking/Savings	87,496.34
Accounts Receivable	
Accounts Receivable	
Adaptive Planning	1,012.50
Grants Receivable (SEP)	12,999,153.92
Accounts Receivable (General)	55,023.00
Total Accounts Receivable	<u>13,055,189.42</u>
Total Accounts Receivable	13,055,189.42
Other Current Assets	
Other Current Assets	
Other Receivables	223,922.21
Total Other Current Assets	<u>223,922.21</u>
Total Other Current Assets	223,922.21
Total Current Assets	<u>13,366,607.97</u>
TOTAL ASSETS	<u>13,366,607.97</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Payables	
Accounts Payable (Grants)	34,508.83
Accounts Payable (General)	2,563.10
Total Payables	<u>37,071.93</u>
Total Accounts Payable	37,071.93
Other Current Liabilities	
Accrued Liabilities	
Accrued Liabilities (Grants)	13,199,056.44
Accrued Liabilities (General)	4,972.50
Total Accrued Liabilities	<u>13,204,028.94</u>
Total Other Current Liabilities	<u>13,204,028.94</u>
Total Current Liabilities	<u>13,241,100.87</u>
Total Liabilities	13,241,100.87
Equity	
Unrestricted Net Assets	24,795.71
Net Income	100,711.39
Total Equity	<u>125,507.10</u>
TOTAL LIABILITIES & EQUITY	<u>13,366,607.97</u>

Gulf Consortium
Balance Sheet
As of December 31, 2020

Dec 31, 2020

ASSETS

Current Assets

Checking/Savings

Cash

Grant Account (Wells Fargo) 822.42

Operating Account (Seaside) 99,606.45

Total Cash 100,428.87

Total Checking/Savings 100,428.87

Accounts Receivable

Accounts Receivable

Grants Receivable (SEP) 12,944,975.30

Accounts Receivable (General) 18,918.00

Total Accounts Receivable 12,963,893.30

Total Accounts Receivable 12,963,893.30

Other Current Assets

Other Current Assets

Other Receivables 22,498.04

Total Other Current Assets 22,498.04

Total Other Current Assets 22,498.04

Total Current Assets 13,086,820.21

TOTAL ASSETS 13,086,820.21

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Payables

Accounts Payable (Grants) 23,630.70

Accounts Payable (General) 850.00

Total Payables 24,480.70

Total Accounts Payable 24,480.70

Other Current Liabilities

Accrued Liabilities

Accrued Liabilities (Grants) 12,950,766.79

Accrued Liabilities (General) 6,587.50

Total Accrued Liabilities 12,957,354.29

Total Other Current Liabilities 12,957,354.29

Total Current Liabilities 12,981,834.99

Total Liabilities 12,981,834.99

Equity

Funds Transfers (51,652.24)

Unrestricted Net Assets 74,535.45

Net Income 82,102.01

Total Equity 104,985.22

TOTAL LIABILITIES & EQUITY 13,086,820.21

Gulf Consortium
Profit & Loss
October 2019 through September 2020

	Adaptive Planning	General Fund	PSEP Grant	SEP Grants	SSEP Grant	TOTAL
Income						
Adaptive Planning Grant	8,725.00	-	-	-	-	8,725.00
Direct Contributions						
Funds Carry Over	-	51,652.24	-	-	-	51,652.24
County Dues	-	106,790.00	-	-	-	106,790.00
Total Direct Contributions	-	158,442.24	-	-	-	158,442.24
Grant Funds - SEP	-	-	-	1,260,114.59	-	1,260,114.59
Grant Funds - SSEP	-	-	-	-	36,478.40	36,478.40
Grant Funds - PSEP	-	-	39,974.64	-	-	39,974.64
Total Income	8,725.00	158,442.24	39,974.64	1,260,114.59	36,478.40	1,503,734.87
Expense						
Reconciliation Discrepancies	-	-	-	-	-	-
Adaptive Planning	8,725.00	-	-	-	-	8,725.00
SEP Grants	-	-	-	1,260,114.59	-	1,260,114.59
General Consortium Expenses						
Special District Fees	-	175.00	-	-	-	175.00
Bank Fees	-	1,149.14	-	-	-	1,149.14
Meeting Expense	-	10,537.11	-	-	-	10,537.11
Accounting/Accounting	-	8,875.00	-	-	-	8,875.00
Management Fees	-	85,759.50	-	-	-	85,759.50
Legal Fees	-	18,825.78	-	-	-	18,825.78
Compliance Fees	-	-	-	-	-	-
Software	-	9,325.00	-	-	-	9,325.00
Total General Consortium Expenses	-	134,646.53	-	-	-	134,646.53
SSEP Grant Expenses	-	-	-	-	36,478.40	36,478.40
Planning Grant (PSEP)	-	-	39,974.64	-	-	39,974.64
Total Expense	8,725.00	134,646.53	39,974.64	1,260,114.59	36,478.40	1,479,939.16
Funds Balance	-	23,795.71	-	-	-	23,795.71

Gulf Consortium

Profit & Loss

October 2020

	<u>General Fund</u>	<u>SEP Grants</u>	<u>TOTAL</u>
Income			
Direct Contributions	106,790.00	-	106,790.00
Grant Funds - SEP	-	10,032.63	10,032.63
Total Income	106,790.00	10,032.63	116,822.63
Expense			
SEP Grants	-	10,032.63	10,032.63
General Consortium Expenses			
Other Expense	58.13	-	58.13
Special District Fees	175.00	-	175.00
Bank Fees	251.08	-	251.08
Meeting Expense	46.90	-	46.90
Management Fees	4,972.50	-	4,972.50
Legal Fees	575.00	-	575.00
Total General Consortium Expenses	6,078.61	-	6,078.61
Total Expense	6,078.61	10,032.63	16,111.24
Net Income	<u><u>100,711.39</u></u>	<u><u>-</u></u>	<u><u>100,711.39</u></u>

Gulf Consortium Profit & Loss

October through December 2020

	<u>Adaptive Planning</u>	<u>General Fund</u>	<u>SEP Grants</u>	<u>TOTAL</u>
Income				
Adaptive Planning Grant	62.50	-	-	62.50
Direct Contributions	-	106,790.00	-	106,790.00
Grant Funds - SEP	-	-	60,619.99	60,619.99
Total Income	<u>62.50</u>	<u>106,790.00</u>	<u>60,619.99</u>	<u>167,472.49</u>
Expense				
Adaptive Planning	62.50	-	-	62.50
SEP Grants	-	-	60,619.99	60,619.99
General Consortium Expenses				
Other Expense	-	58.13	-	58.13
Special District Fees	-	175.00	-	175.00
Bank Fees	-	251.08	-	251.08
Meeting Expense	-	234.08	-	234.08
Accounting/Accounting	-	2,500.00	-	2,500.00
Management Fees	-	19,890.00	-	19,890.00
Legal Fees	-	1,425.00	-	1,425.00
Compliance Fees	-	154.70	-	154.70
Total General Consortium Expenses	<u>-</u>	<u>24,687.99</u>	<u>-</u>	<u>24,687.99</u>
Total Expense	<u>62.50</u>	<u>24,687.99</u>	<u>60,619.99</u>	<u>85,370.48</u>
Net Income	<u><u>-</u></u>	<u><u>82,102.01</u></u>	<u><u>-</u></u>	<u><u>82,102.01</u></u>

Gulf Consortium
Deposit Detail
August through September 2020

	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
	Deposit		08/12/2020		1030 - Grant Account (Wells Fargo)	3,273.48
	Payment		08/12/2020	Gulf County EGID 113 (10)		(3,273.48)
TOTAL						(3,273.48)
	Deposit		08/27/2020		1030 - Grant Account (Wells Fargo)	172,114.99
	Payment		08/27/2020	Citrus County EGID 88		(172,114.99)
TOTAL						(172,114.99)

Gulf Consortium

Deposit Detail

October 2020

	Type	Num	Date	Name	Account	Amount
	Deposit		10/08/2020		1030 - Grant Account (Wells Fargo)	12,510.62
	Payment		10/31/2020	Bay County EGID 98		(12,510.62)
TOTAL						(12,510.62)
	Deposit		10/16/2020		1020 - Operating Account (Seaside)	6,306.00
	Payment	268499	10/01/2020	Bay County		(6,306.00)
TOTAL						(6,306.00)
	Deposit		10/16/2020		1020 - Operating Account (Seaside)	7,831.00
	Payment	137300	10/16/2020	Gulf County		(1,525.00)
	Payment	1110939	10/16/2020	Manatee County		(6,306.00)
TOTAL						(7,831.00)
	Deposit		10/19/2020		1020 - Operating Account (Seaside)	6,306.00
	Payment	967962	10/19/2020	Lee County		(6,306.00)
TOTAL						(6,306.00)
	Deposit		10/21/2020		1020 - Operating Account (Seaside)	6,306.00
	Payment	255755	10/21/2020	Pinellas County		(6,306.00)
TOTAL						(6,306.00)
	Deposit		10/21/2020		1020 - Operating Account (Seaside)	25,018.00
	Payment	139614	10/27/2020	Levy County		(1,525.00)
	Payment	187297	10/27/2020	Wakulla County		(1,525.00)
	Payment	243332	10/27/2020	Hernando County		(6,306.00)
	Payment	317598	10/27/2020	Jefferson County		(1,525.00)
	Payment	63843	10/27/2020	Taylor County		(1,525.00)
	Payment	10184463	10/27/2020	Escambia County		(6,306.00)
	Payment	328464	10/27/2020	Charlotte County		(6,306.00)
TOTAL						(25,018.00)
	Deposit		10/21/2020		1030 - Grant Account (Wells Fargo)	8,768.75
	Payment		10/01/2020	Levy County EGID 111 (12)		(8,768.75)
TOTAL						(8,768.75)

Gulf Consortium Deposit Detail

November through December 2020

Type	Num	Date	Name	Account	Amount
Deposit		11/04/2020		1020 - Operating Account (Seaside)	21,968.00
Payment		11/04/2020	Walton County	County Assessment	(1,525.00)
Payment	579338	11/04/2020	Pasco County	County Assessment	(6,306.00)
Payment	74552	11/04/2020	Franklin County	County Assessment	(1,525.00)
Payment	3658014	11/04/2020	Hillsborough County	County Assessment	(6,306.00)
Payment	10077185	11/04/2020	Monroe County	County Assessment	(6,306.00)
TOTAL					(21,968.00)
Deposit		11/09/2020		1020 - Operating Account (Seaside)	1,525.00
Payment	67259	11/09/2020	Dixie County	County Assessment	(1,525.00)
TOTAL					(1,525.00)
Deposit		11/10/2020		1020 - Operating Account (Seaside)	6,306.00
Payment	169559	11/10/2020	Collier County	County Assessment	(6,306.00)
TOTAL					(6,306.00)
Deposit		11/17/2020		1030 - Grant Account (Wells Fargo)	48,387.13
Payment		11/17/2020	ASAP.gov	Wakulla County Grant	(10,024.94)
Payment		11/17/2020	ASAP.gov	Pinellas County Grant	(13,530.96)
Payment		11/17/2020	ASAP.gov	Collier County Grant	(9,950.00)
Payment		11/17/2020	ASAP.gov	Bay County Grant	(14,881.23)
TOTAL					(48,387.13)
Deposit		11/19/2020		1020 - Operating Account (Seaside)	6,306.00
Payment	1117988	11/19/2020	Sarasota County	County Assessment	(6,306.00)
TOTAL					(6,306.00)
Deposit		12/17/2020		1030 - Grant Account (Wells Fargo)	5,791.49
Payment		12/17/2020	ASAP.gov	Hernando County Grant	(5,791.49)
TOTAL					(5,791.49)

Gulf Consortium
Check Detail
August through September 2020

	Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
	Bill Pmt -Check		08/24/2020	Citrus County Draw		1030 - Grant Account (Wells Fargo)		(170,259.99)
	Bill	88-02	08/24/2020	88 Wastewater Bundle		802-002 - Consultants	(170,259.99)	170,259.99
TOTAL							(170,259.99)	170,259.99
	Bill Pmt -Check		08/24/2020	NGN		1030 - Grant Account (Wells Fargo)		(750.00)
	Bill	42780	03/11/2020	Levy County		812-001 - Pre-award Costs	(26.68)	250.00
				Sarasota County		819-001 - Pre-award	(40.03)	375.00
				Collier County		822-001 - Pre-award Costs	(40.04)	375.00
				Walton County		804-001 - Pre-award	(40.04)	375.00
				Bay County		805-001 - Pre-award Costs	(40.04)	375.00
				Citrus County		813-001 - Pre-award	(40.04)	375.00
				Hernando County		814-001 - Pre-award	(94.75)	887.50
				Jefferson County		809-001 - Pre-award	(53.38)	500.00
	Bill	42455	06/01/2020	Adaptive Planning		6210 - Legal	(17.30)	75.00
				Charlotte County		8999999 - Non-awarded Suspense Account	(86.54)	375.00
				Citrus County		813-001 - Pre-award	(86.54)	375.00
				Wastewater Bundle		802-003 - Contractual	(86.54)	375.00
				Pinellas County		816-005 - Contractual	(98.08)	425.00
TOTAL							(750.00)	5,137.50
	Bill Pmt -Check		08/24/2020	The Balmoral Group, LLC		1030 - Grant Account (Wells Fargo)		(1,105.00)
	Bill	500088.01	08/18/2020	Wastewater Bundle		802-003 - Contractual	(1,105.00)	1,105.00
TOTAL							(1,105.00)	1,105.00
	Bill Pmt -Check		08/27/2020	Leon County		1030 - Grant Account (Wells Fargo)		(0.98)

Gulf Consortium
Check Detail
August through September 2020

	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
	Bill	113-01	08/12/2020	Gulf County		806-003 · Contractual	(0.98)	0.98
TOTAL							(0.98)	0.98
	Bill Pmt -Check		08/27/2020	The Balmoral Group, LLC		1030 · Grant Account (Wells Fargo)		(3,272.50)
	Bill	5000.01	08/01/2020	Gulf County		806-003 · Contractual	(3,272.50)	3,272.50
TOTAL							(3,272.50)	3,272.50
	Bill Pmt -Check	205	08/26/2020	The Balmoral Group, LLC		1020 · Operating Account (Seaside)		(13,260.00)
	Bill	2461.15	08/11/2020	General Expenses		5040 · Management Fees	(13,260.00)	13,260.00
TOTAL							(13,260.00)	13,260.00
	Bill Pmt -Check	206	08/26/2020	NGN		1020 · Operating Account (Seaside)		(1,400.00)
	Bill	3495	07/31/2020	General Expenses		5050 · Legal Fees	(1,400.00)	1,400.00
TOTAL							(1,400.00)	1,400.00
	Bill Pmt -Check	206	08/26/2020	NGN		1020 · Operating Account (Seaside)		(200.00)
	Bill	43202	06/08/2020	Collier County		822-001 · Pre-award Costs	(30.96)	162.50
				Gulf County		806-003 · Contractual	(130.95)	687.50
				General Expenses		5050 · Legal Fees	(38.09)	200.00
TOTAL							(200.00)	1,050.00
	Bill Pmt -Check	207	08/26/2020	FL Dept. of State		1020 · Operating Account (Seaside)		(49.14)
	Bill	104257	07/31/2020	General Expenses		5030 · Meeting Expense	(49.14)	49.14

Gulf Consortium
Check Detail
August through September 2020

	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
TOTAL							(49.14)	49.14
	Bill Pmt -Check	209	09/21/2020	NGN		1020 - Operating Account (Seaside)		(1,650.00)
	Bill	43649	08/31/2020	General Expenses		5050 - Legal Fees	(1,650.00)	1,650.00
TOTAL							(1,650.00)	1,650.00

Gulf Consortium
Check Detail
November through December 2020

	Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
	Bill Pmt -Check		11/09/2020	Leon County		1030 - Grant Account (Wells Fargo)		(2.63)
	Bill	111-01	10/12/2020	Hillsborough		817-003 - Contractual	(2.63)	2.63
TOTAL							(2.63)	2.63
	Bill Pmt -Check		11/09/2020	NGN		1030 - Grant Account (Wells Fargo)		(223.62)
	Bill	922 18105 42087	10/09/2019	Hillsborough		6210 - Legal	(23.62)	1,337.50
	Bill	43852	09/30/2020	Hillsborough		6210 - Legal	(27.90)	75.00
				Hillsborough		814-005 - Contractual	(74.42)	200.00
				Hillsborough		809-003 - Contractual Services	(23.26)	62.50
				Hillsborough		817-001 - Pre-award	(74.42)	200.00
TOTAL							(223.62)	1,875.00
	Bill Pmt -Check		11/09/2020	The Balmoral Group, LLC		1030 - Grant Account (Wells Fargo)		(8,542.50)
	Bill	50000103.01	10/06/2020	Hillsborough		817-003 - Contractual	(8,542.50)	8,542.50
TOTAL							(8,542.50)	8,542.50
	Bill Pmt -Check		12/03/2020	Bay County Draw		1030 - Grant Account (Wells Fargo)		(12,628.73)
	Bill	98-03	11/12/2020	Bay County		805-002 - Personnel/Benefits	(10,399.34)	10,399.34
				Bay County		805-003 - Supplies	(494.37)	494.37
				Bay County		805-004 - Other Direct	(586.95)	586.95
				Bay County		805-006 - Other Indirect Costs	(1,148.07)	1,148.07
TOTAL							(12,628.73)	12,628.73
	Bill Pmt -Check		12/03/2020	Collier County Grants		1030 - Grant Account (Wells Fargo)		(4,932.50)
	Bill	97-02	11/12/2020	Collier County		822-002 - Consultants	(4,932.50)	4,932.50
TOTAL							(4,932.50)	4,932.50
	Bill Pmt -Check		12/03/2020	Leon County		1030 - Grant Account (Wells Fargo)		(4.06)

Gulf Consortium
Check Detail
October 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Check		10/13/2020			1030 - Grant Account (Wells Fargo)		(251.08)
			General Expenses		5060 - Bank Fees	(251.08)	251.08
TOTAL						(251.08)	251.08
Bill Pmt -Check		10/22/2020	Bay County Draw		1030 - Grant Account (Wells Fargo)		(11,540.62)
Bill		09/28/2020	5-2 St. Andrew Bay Stormwater		805-002 - Personnel/Benefits	(9,292.48)	9,292.48
			5-2 St. Andrew Bay Stormwater		805-003 - Supplies	(531.00)	531.00
			5-2 St. Andrew Bay Stormwater		805-004 - Other Direct	(667.99)	667.99
			5-2 St. Andrew Bay Stormwater		805-006 - Other Indirect Costs	(1,049.15)	1,049.15
TOTAL						(11,540.62)	11,540.62
Bill Pmt -Check		10/22/2020	NGN		1030 - Grant Account (Wells Fargo)		(375.00)
Bill	42780	03/11/2020	Levy County		812-001 - Pre-award Costs	(26.68)	250.00
			Sarasota County		819-001 - Pre-award	(40.03)	375.00
			Collier County		822-001 - Pre-award Costs	(40.04)	375.00
			Walton County		804-001 - Pre-award	(40.04)	375.00
			Bay County		805-001 - Pre-award Costs	(40.04)	375.00
			Citrus County		813-001 - Pre-award	(40.04)	375.00
			Hernando County		814-001 - Pre-award	(94.75)	887.50
			Jeffereson County		809-001 - Pre-award	(53.38)	500.00
TOTAL						(375.00)	3,512.50
Bill Pmt -Check		10/22/2020	The Balmoral Group, LLC		1030 - Grant Account (Wells Fargo)		(595.00)
Bill	500098.01	09/01/2020	Bay County		805-005 - Contractual	(595.00)	595.00

Gulf Consortium
Check Detail
October 2020

	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
TOTAL							(595.00)	595.00
	Bill Pmt -Check		10/30/2020	Seaside Bank		1020 · Operating Account (Seaside)		(58.13)
	Bill		10/30/2020	General Expense		5090 · Other Expense	(58.13)	58.13
TOTAL							(58.13)	58.13
	Bill Pmt -Check	210	10/21/2020	The Balmoral Group, LLC		1020 · Operating Account (Seaside)		(13,515.00)
	Bill	2461.16	09/30/2020	General Expense		5040 · Management Fees	(13,515.00)	13,515.00
TOTAL							(13,515.00)	13,515.00
	Bill Pmt -Check	211	10/21/2020	NGN		1020 · Operating Account (Seaside)		(1,075.00)
	Bill	43851	09/30/2020	General Expense		5050 · Legal Fees	(1,075.00)	1,075.00
TOTAL							(1,075.00)	1,075.00
	Bill Pmt -Check	212	10/21/2020	FL Dept. of State		1020 · Operating Account (Seaside)		(192.92)
	Bill	04804	09/15/2020	General Expense		5030 · Meeting Expense	(146.02)	146.02
	Bill	105195	10/13/2020	General Expense		5030 · Meeting Expense	(46.90)	46.90
TOTAL							(192.92)	192.92
	Bill Pmt -Check	213	10/21/2020	Wells Fargo		1020 · Operating Account (Seaside)		(920.00)
	Bill		10/21/2020	General Expense (Bank Fees)		1030 · Grant Account (Wells Fargo)	(920.00)	920.00
TOTAL							(920.00)	920.00

Gulf Consortium
Check Detail
November through December 2020

	Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
	Bill	91-03	11/12/2020	Pinellas		816-005 · Contractual	(4.06)	4.06
TOTAL							(4.06)	4.06
	Bill Pmt -Check		12/03/2020	NGN		1030 · Grant Account (Wells Fargo)		(1,787.50)
	Bill	42780	03/11/2020	Pinellas		812-001 · Pre-award Costs	(26.70)	250.00
				Pinellas		819-001 · Pre-award	(40.05)	375.00
				Pinellas		822-001 · Pre-award Costs	(40.03)	375.00
				Pinellas		804-001 · Pre-award	(40.03)	375.00
				Pinellas		805-001 · Pre-award Costs	(40.03)	375.00
				Pinellas		813-001 · Pre-award	(40.03)	375.00
				Pinellas		814-001 · Pre-award	(94.75)	887.50
				Pinellas		809-001 · Pre-award	(53.38)	500.00
	Bill	43061	04/30/2020	Pinellas		814-001 · Pre-award	(134.35)	288.10
				Pinellas		812-001 · Pre-award Costs	(11.66)	25.00
				Pinellas		813-001 · Pre-award	(87.45)	187.50
				Pinellas		822-001 · Pre-award Costs	(204.04)	437.50
	Bill	43062	04/30/2020	Pinellas		815-003 · Contractual	(218.75)	437.50
				Pinellas		822-003 · Contractual	(218.75)	437.50
	Bill	43202	06/08/2020	Pinellas		822-001 · Pre-award Costs	(25.15)	162.50
				Pinellas		806-003 · Contractual	(106.40)	687.50
				Pinellas		5050 · Legal Fees	(30.95)	200.00
	Bill	43341	06/30/2020	Pinellas		822-003 · Contractual	(54.26)	312.50
				Pinellas		8999999 · Non-awarded Suspense Account	(32.55)	187.50
				Pinellas		806-001 · Pre-award Costs	(8.68)	50.00
				Pinellas		5050 · Legal Fees	(10.85)	62.50
				Pinellas		806-001 · Pre-award Costs	(75.96)	437.50
				Pinellas		815-003 · Contractual	(65.10)	375.00
				Pinellas		813-003 · Contractual Services	(54.25)	312.50
				Pinellas		813-003 · Contractual Services	(10.85)	62.50
	Bill	43650	08/31/2020	Pinellas		814-005 · Contractual	(31.25)	62.50
				Pinellas		822-003 · Contractual	(31.25)	62.50
TOTAL							(1,787.50)	8,300.60
	Bill Pmt -Check		12/03/2020	Pinellas County Grants		1030 · Grant Account (Wells Fargo)		(11,529.40)

Gulf Consortium
Check Detail
November through December 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill	91-03	11/02/2020	Pinellas		816-004 · Consultants	(9,409.40)	9,409.40
			Pinellas		816-004 · Consultants	(2,120.00)	2,120.00
TOTAL						(11,529.40)	11,529.40
Bill Pmt -Check		12/03/2020	The Balmoral Group, LLC		1030 · Grant Account (Wells Fargo)		(8,372.50)
Bill	500089.01	11/01/2020	Wakulla		808-007 · Contractual	(892.50)	892.50
Bill	500097.01	11/01/2020	Collier		822-003 · Contractual	(3,230.00)	3,230.00
Bill	500098.02	11/01/2020	Bay		805-005 · Contractual	(2,252.50)	2,252.50
Bill	6103.02	11/04/2020	Pinellas		816-005 · Contractual	(1,997.50)	1,997.50
TOTAL						(8,372.50)	8,372.50
Bill Pmt -Check		12/03/2020	Wakulla County Grants		1030 · Grant Account (Wells Fargo)		(9,141.78)
Bill	89-03	11/12/2020	Wakulla		808-002 · Personnel	(205.77)	205.77
			Wakulla		808-003 · Fringe Benefits	(100.81)	100.81
			Wakulla		808-004 · Supplies	(15.20)	15.20
			Wakulla		808-006 · Consultants	(8,820.00)	8,820.00
TOTAL						(9,141.78)	9,141.78
Bill Pmt -Check		12/31/2020	Hernando County Grants		1030 · Grant Account (Wells Fargo)		(2,703.39)
Bill	110-02	12/16/2020	Hernando		814-002 · Personnel	(1,725.32)	1,725.32
			Hernando		814-003 · Fringe Benefits	(732.31)	732.31
			Hernando		814-006 · Indirect/Overhead Costs	(245.76)	245.76
TOTAL						(2,703.39)	2,703.39
Bill Pmt -Check		12/31/2020	NGN		1030 · Grant Account (Wells Fargo)		(1,813.10)
Bill	42780	03/11/2020	Hernando		812-001 · Pre-award Costs	(63.16)	250.00
			Hernando		819-001 · Pre-award	(94.75)	375.00
			Hernando		822-001 · Pre-award Costs	(94.75)	375.00
			Hernando		804-001 · Pre-award	(94.75)	375.00
			Hernando		805-001 · Pre-award Costs	(94.75)	375.00

Gulf Consortium
Check Detail
November through December 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
			Hernando		813-001 · Pre-award	(94.75)	375.00
			Hernando		814-001 · Pre-award	(224.25)	887.50
			Hernando		809-001 · Pre-award	(126.34)	500.00
Bill	43061	04/30/2020	Hernando		814-001 · Pre-award	(88.48)	288.10
			Hernando		812-001 · Pre-award Costs	(7.68)	25.00
			Hernando		813-001 · Pre-award	(57.58)	187.50
			Hernando		822-001 · Pre-award Costs	(134.36)	437.50
Bill	43496	07/31/2020	Hernando		819-003 · Contractual	(35.72)	125.00
			Hernando		802-003 · Contractual	(107.14)	375.00
			Hernando		806-003 · Contractual	(107.14)	375.00
			Hernando		813-003 · Contractual Services	(17.86)	62.50
			Hernando		814-005 · Contractual	(107.14)	375.00
Bill	43650	08/31/2020	Hernando		814-005 · Contractual	(31.25)	62.50
			Hernando		822-003 · Contractual	(31.25)	62.50
Bill	43852	09/30/2020	Hernando		6210 · Legal	(27.91)	75.00
			Hernando		814-005 · Contractual	(74.42)	200.00
			Hernando		809-003 · Contractual Services	(23.25)	62.50
			Hernando		817-001 · Pre-award	(74.42)	200.00
TOTAL						(1,813.10)	6,425.60
Bill Pmt -Check		12/31/2020	The Balmoral Group, LLC		1030 · Grant Account (Wells Fargo)		(1,275.00)
Bill	500110.01	12/16/2020	Hernando		814-005 · Contractual	(1,275.00)	1,275.00
TOTAL						(1,275.00)	1,275.00
Bill Pmt -Check	214	12/01/2020	Vastec, Inc.		1020 · Operating Account (Seaside)		(154.70)
Bill	20190531-3	12/01/2020			5025 · Compliance Fees	(154.70)	154.70
TOTAL						(154.70)	154.70
Bill Pmt -Check	215	12/01/2020	NGN		1020 · Operating Account (Seaside)		(750.00)
Bill	44005	10/31/2020			5050 · Legal Fees	(575.00)	575.00
					5070 · Special District Fees	(175.00)	175.00
TOTAL						(750.00)	750.00

Gulf Consortium
Check Detail
November through December 2020

	Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
	Bill Pmt -Check	216	12/30/2020	FL Dept. of State		1020 - Operating Account (Seaside)		(187.18)
	Bill	105813	12/08/2020			5030 - Meeting Expense	(92.96)	92.96
	Bill	105982	12/22/2020			5030 - Meeting Expense	(94.22)	94.22
TOTAL							(187.18)	187.18
	Bill Pmt -Check	217	12/30/2020	The Balmoral Group, LLC		1020 - Operating Account (Seaside)		(13,302.50)
	Bill	2461.17	12/01/2020			5040 - Management Fees	(13,302.50)	13,302.50
TOTAL							(13,302.50)	13,302.50

AGENDA ITEM 7

**Gulf Consortium Finance and Budget Committee Meeting
January 28, 2021**

**Item 7
Budget Summary and Project Status Expenditure Reports**

Summary:

The Budget Summary and the Project Status Expenditure Report for December 31 are presented for Committee review.

*Condensed Budget Summary
For the current fiscal year – three months ended December 2020*

Cost Category	Annual 2020-21 Budget	Actual YTD	Remaining Budgeted Expenses
SEP Expenses (project funding)	39,966,750	60,620	39,906,130
Adaptive Planning Grant	63,950	63	63,887
General fixed and variable Operating Expenses	116,975	24,688	92,287
Total	40,147,675	85,371	40,062,304

Project Status Expenditure Reports

County	Proj. #	Project Name	Budgeted Amount Thru Current Year	Actual PTD	Remainin g Budgeted Expenses	Project Status
Wastewater improvement Grant Application #1						
Santa Rosa	2-1	Soundside Drive Septic to Sewer Conversion, Phase I	\$366,712	\$1,689	\$365,023	Balance for project to date
Okaloosa	3-4	Shoal River Headwaters Protection Program - Phase I (BSAIP WRF Effluent Disposal Expansion)	\$116,545	\$1,689	\$114,856	Balance for project to date
Citrus	13-1	NW Quadrant Sewer Force Main Project	\$301,090	\$173,781	\$127,309	Balance for project to date
Charlotte	20-1	Charlotte Harbor Septic to Sewer Conversion Program	\$294,608	\$1,689	\$292,919	Balance for project to date
Okaloosa	3-3	Choctawhatchee Bay Estuary Program	\$430,070	\$116,900	\$313,170	Balance for project to date
Wakulla	8-2	Coastal Public Access Program - Bayside Marina	\$81,004	\$14,791	\$66,213	Balance for project to date
Pasco	15-5	Artificial Reef Program - Hudson Reef	\$117,905	\$3,558	\$114,348	Balance for project to date
Pinellas	16-1	Lake Seminole Sediment Removal	\$1,237,121	\$1,029,886	\$207,235	Balance for project to date
Pasco	15-1	Port Richey Watershed Stormwater Mgmt Project - Construction	\$6,600	\$0.00	\$6,600	Gulf Consortium review

Bay	5-2	St. Andrew Bay Stormwater Improvement Program – St. Andrew Bay Watch – Water Quality Monitoring	\$205,522	\$31,602	\$173,920	Balance for project to date
Collier	22-1	Comprehensive Watershed Improvment Program - Monitoring Program	\$290,964	\$15,700	\$275,264	Balance for project to date
Sarasota	19-1	Sarasota County Dona Bay Hydrologic Restoration Program	\$504,416	\$2,003	\$502,413	Balance for project to date
Walton	4-1	Choctawhatchee Bay Septic to Sewer Conversion - Planning	\$213,532	\$2,411	\$211,1213	Balance for project to date
Jefferson	9-2	Wacissa River Park Improvement Program - Planning and Acquisition	\$895,849	\$5,869	\$889,980	Balance for project to date
Citrus	13-2	Cross Florida Barge Canal Boat Ramp - E&D	\$205,628	\$3,024	\$202,604	Balance for project to date
Escambia	1-1	Bayou Chico Contaminated Sediment Remediation Project - E&D	\$6,600	\$0.00	\$6,600	In RESTORE review
Hernando	14-1	Artificial Reef Program - E&D and Monitoring	\$319,518	\$9,055	\$310,463	Balance for project to date
Hillsborough	17-1	Cockroach Bay Aquatic Preserve Land Acquisition and Ecosystem Restoration - Acquisition	\$27,488	\$8,769	\$18,719	Balance for project to date
Levy	12-2	Levy County Oyster Restoration Project	\$275,869	\$9,564	\$266,305	Balance for project to date
Gulf	6-2	St. Joseph Peninsula Coastal Erosion Control	\$81,020	\$3,273	\$77,747	Balance for project to date
Franklin	7-3	Apalachicola Bay Cooperative Dredging Program	\$6,600	\$0.00	\$6,600	In RESTORE review
Pinellas	16-2	Wastewater Collection System Improvements - E&D	\$6,600	\$0.00	\$6,600	In RESTORE review
Charlotte	20-1	Charlotte Harbor Septic to Sewer - Construction	\$6,600	\$0.00	\$6,600	In RESTORE review
Manatee	18-6	Applied Research for Shellfish Aquaculture and Habitat Restoration	\$6,600	\$0.00	\$6,600	In RESTORE review
Manatee	18-2	Portosueno Park Living Shoreline	\$6,600	\$0.00	\$6,600	In RESTORE review
Bay	5-2	Raw Water Line - North Bay Water Quality Program	\$6,600	\$0.00	\$6,600	Gulf Consortium review
Collier	22-1	Comprehensive Watershed Improvement Program - Final E&D	\$6,600	\$0.00	\$6,600	In RESTORE review

Citrus	13-1	NW Quadrant Sewer Force Main Project- Construction	\$6,600	\$0.00	\$6,600	In RESTORE review
Manatee	18-10	Kingfish Boat Ramp Renovation and Expansion - Construction	\$6,600	\$0.00	\$6,600	In RESTORE review
Santa Rosa	2-1	Santa Rosa Sound Water Quality Improvement Monitoring Program	\$6,600	\$0.00	\$6,600	In RESTORE review

AGENDA ITEM 8

**Gulf Consortium Finance and Budget Committee Meeting
January 28, 2021**

**Agenda Item 8
Trust Fund Report**

Statement of Issue:

Presentation of the current Trust Fund balance and pending Grant applications for SEP Implementation.

Background:

Staff has prepared exhibits showing snapshot of the Trust Fund Balance, showing the total funds in the Trust Fund, the amounts allocated to the SSEP, PSEP, Adaptive Planning, and the amounts pertaining to pending Grant Applications for SEP projects. Also included are the current and future BP payments.

Attachments:

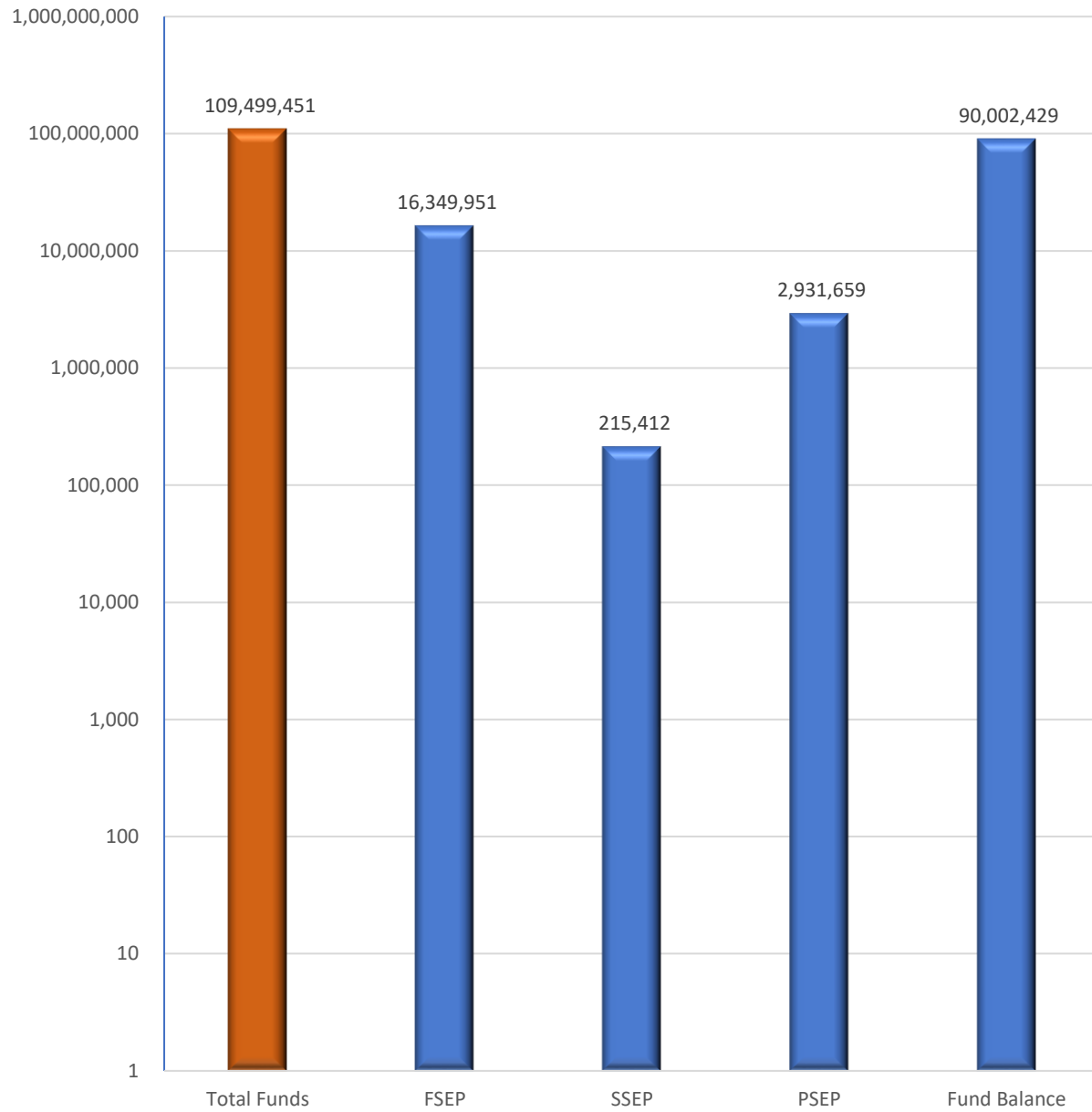
- a) Trust Fund balance totals by funding source and current SEP grant status
- b) BP Payment Status

Prepared by:

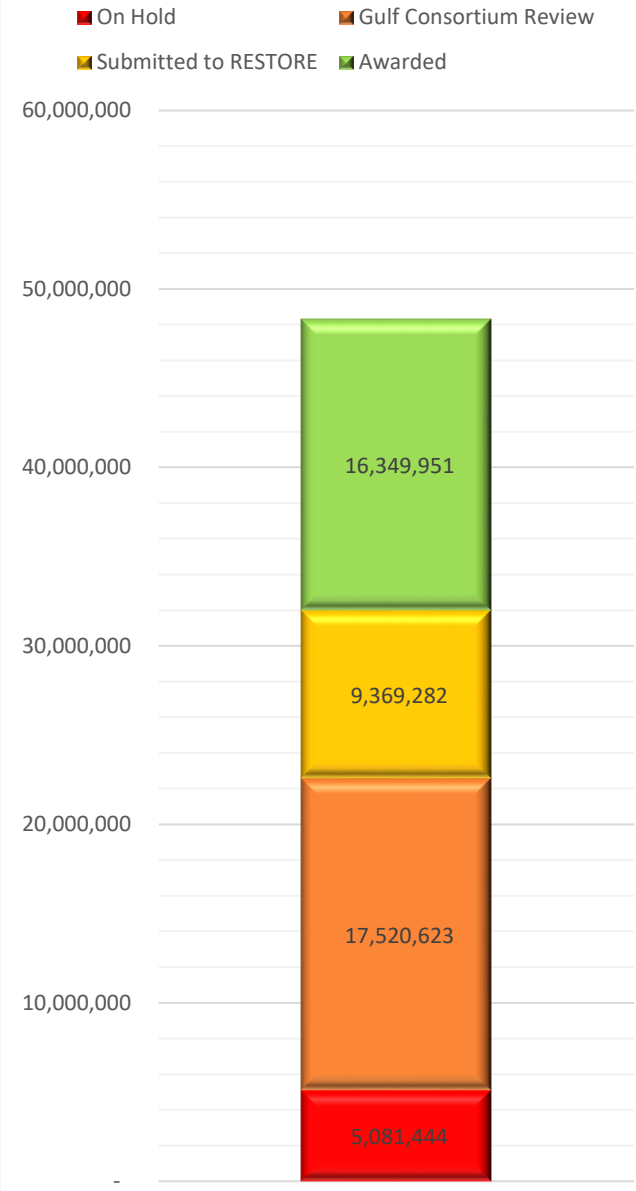
Richard Bernier
The Balmoral Group
On: January 20, 2021

Through October 31, 2020

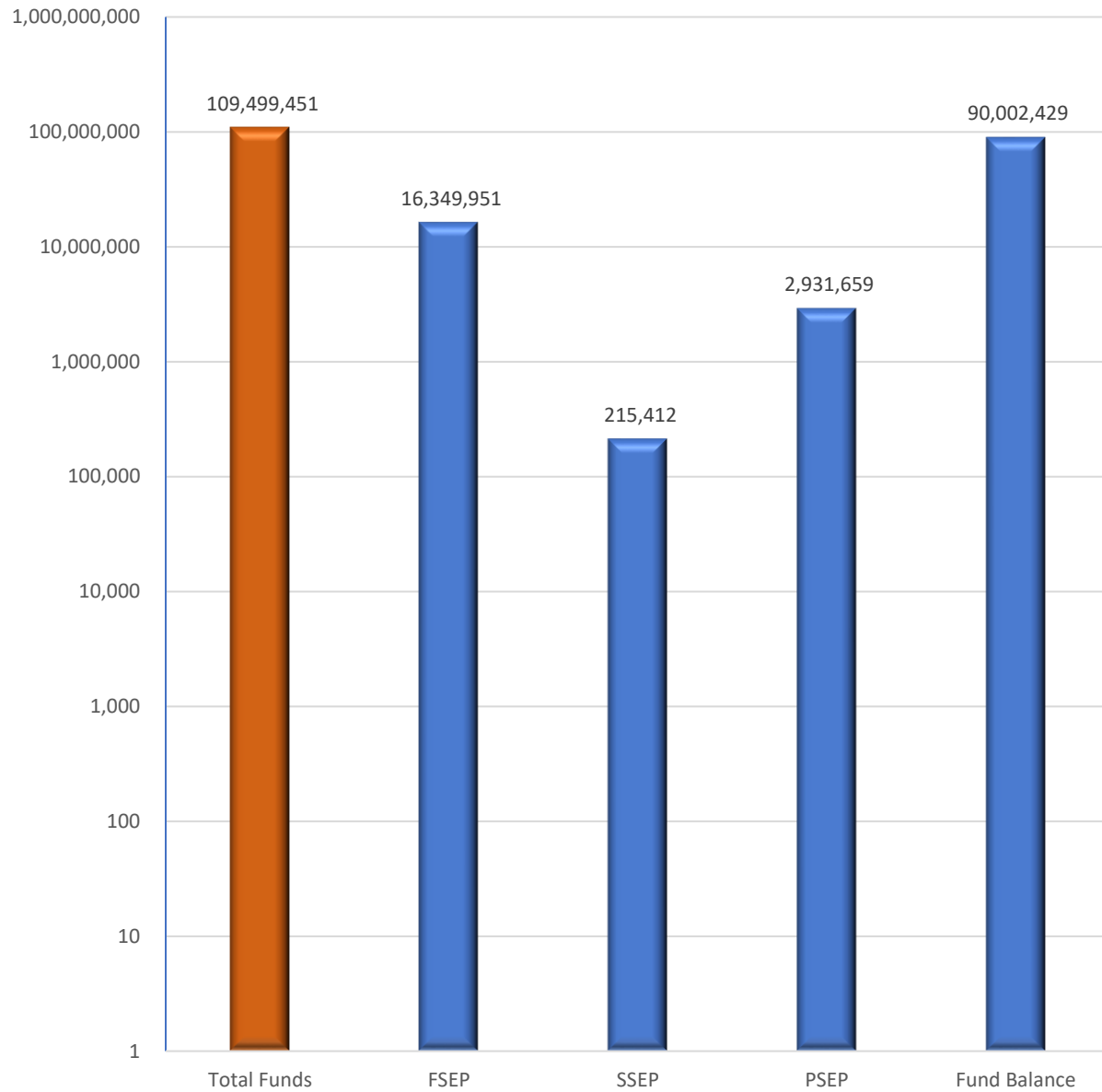
TRUST FUND



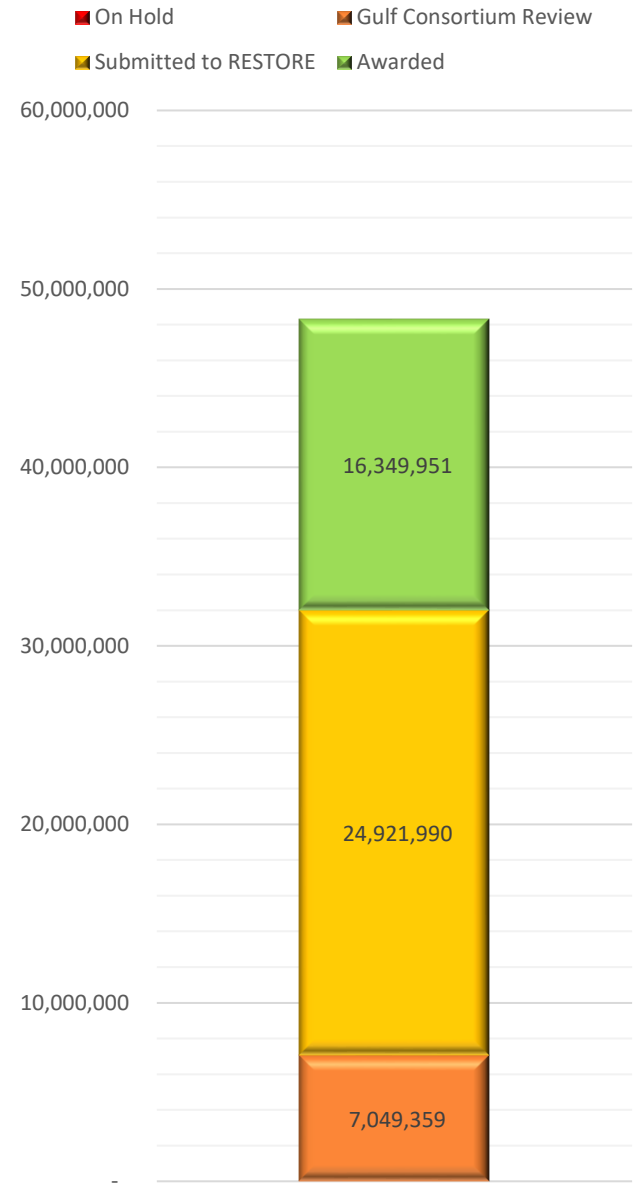
GRANT STATUS



TRUST FUND through December 2020

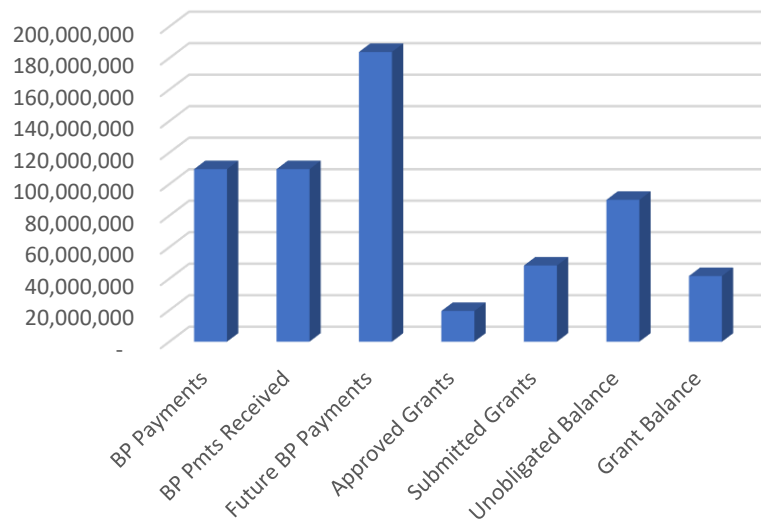


GRANT STATUS

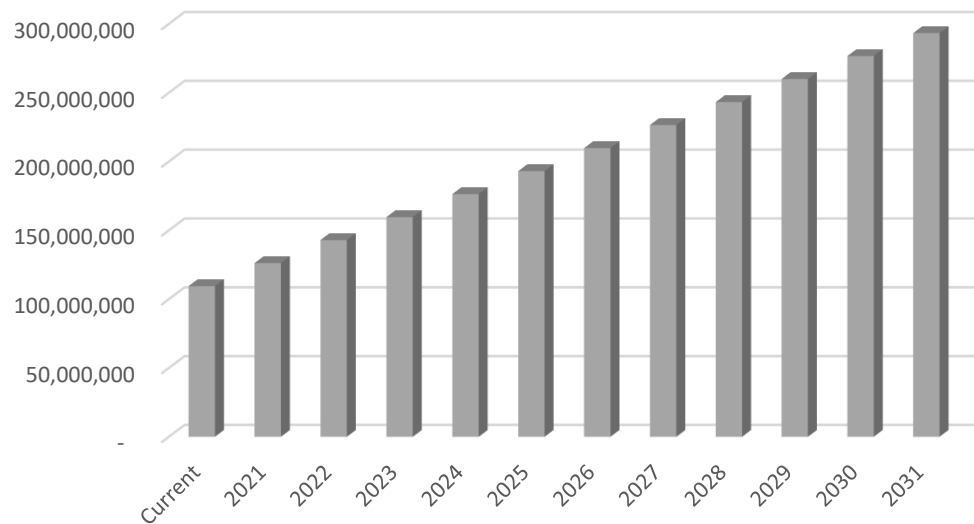


Through October 31, 2020

BP Fund Payments

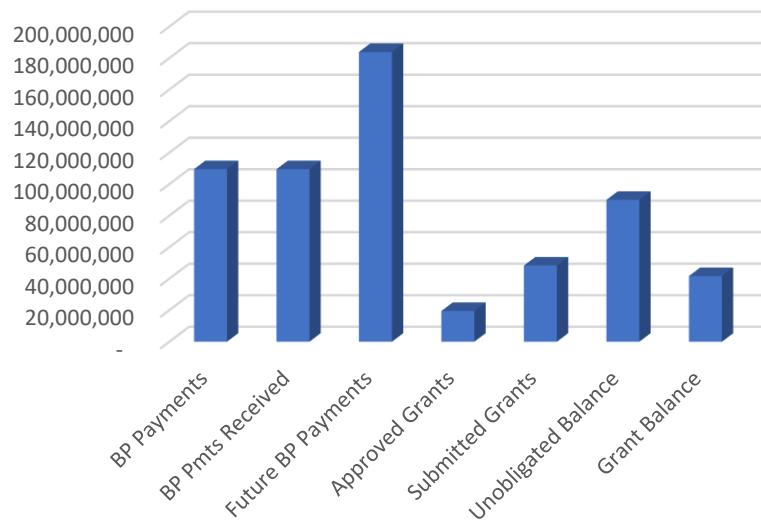


Scheduled Payments

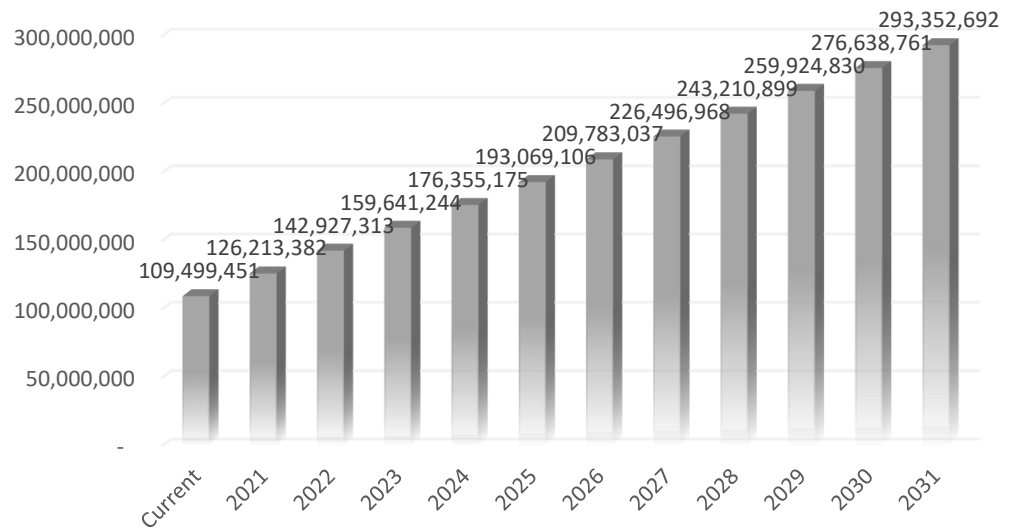


Through December 31

BP Fund Payments



SCHEDULED PAYMENTS



AGENDA ITEM 9

**Gulf Consortium Finance and Budget Committee Meeting
December 2, 2021**

**Agenda Item 9
Grant Funding by County**

Statement of Issue:

Presentation implementation grants by county with implementation and compliance expenses.

Background:

Implementation grants submitted by each county is reviewed by staff and legal before being submitted to the Restore Council for approval. The processing of the actual payments are completed through a fiscal agent. The attached graphs represent the current grants and these associated expenses.

Attachments:

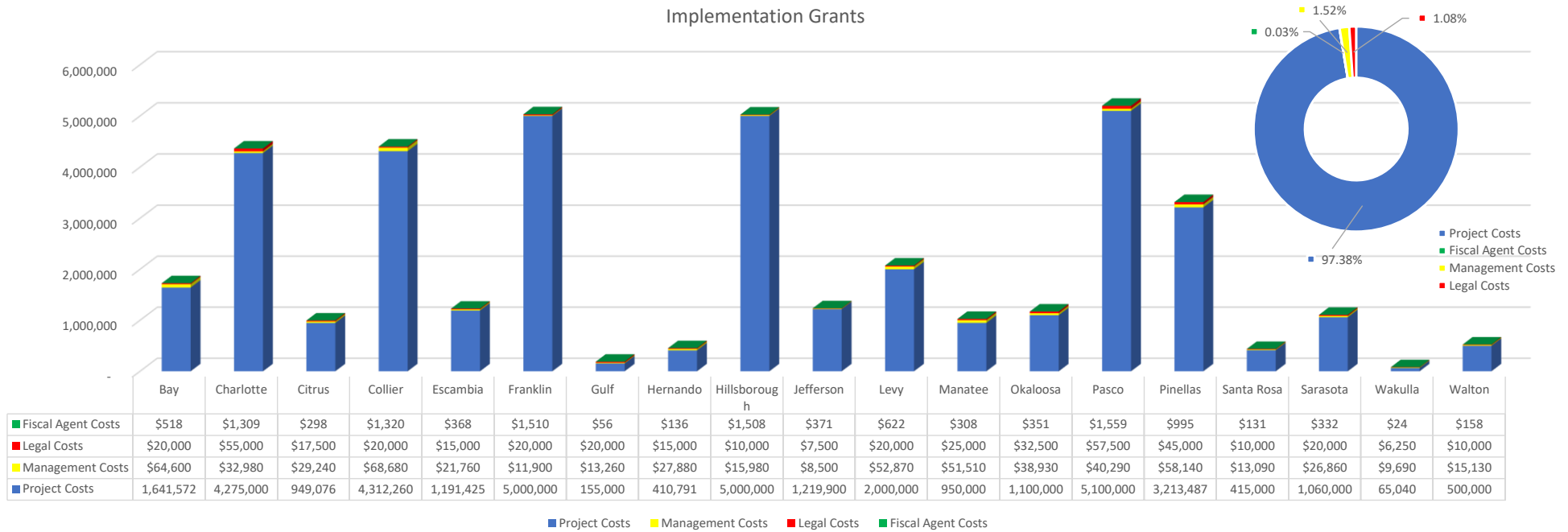
- a) Implementation Grants graph comparing project costs to implementation expenses.
- b) Graphical representation of total grants in comparison to available.

Prepared by:

Richard Bernier
The Balmoral Group
On: January 20, 2021

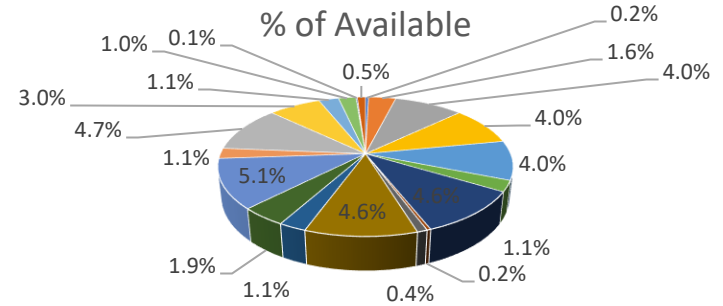
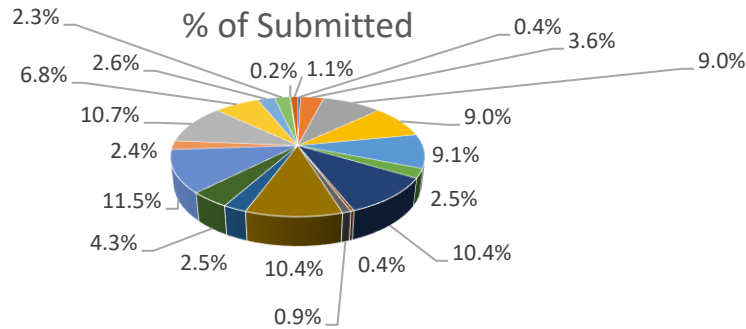
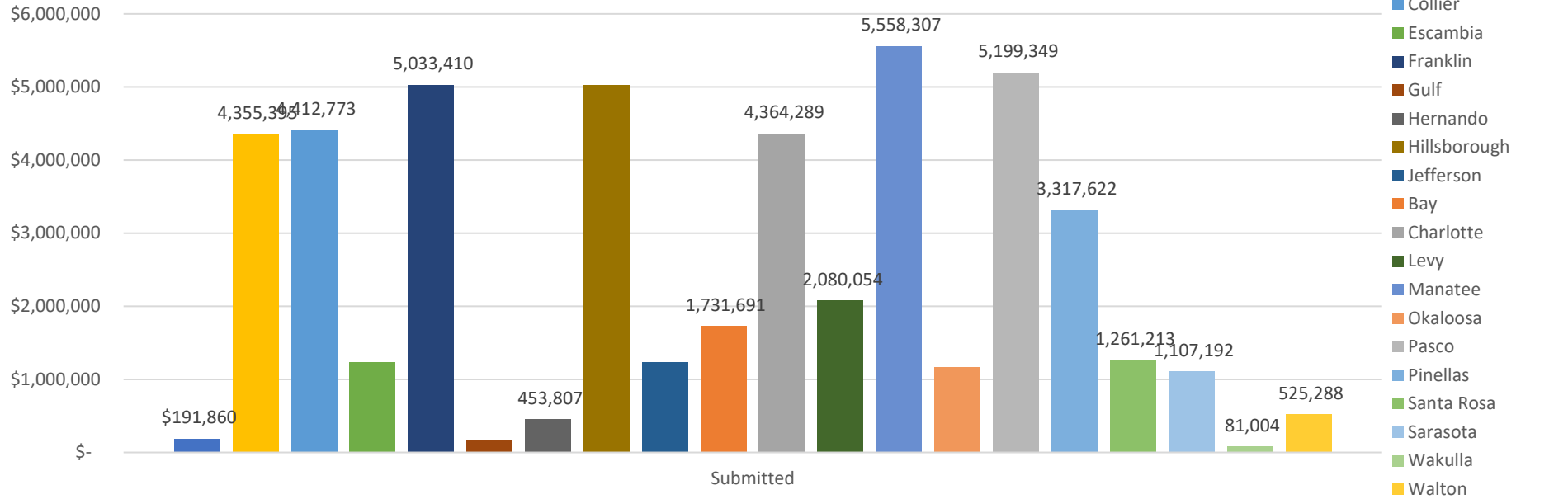
Through December 31, 2020

Implementation Grants



As of October 31

Submitted Amounts

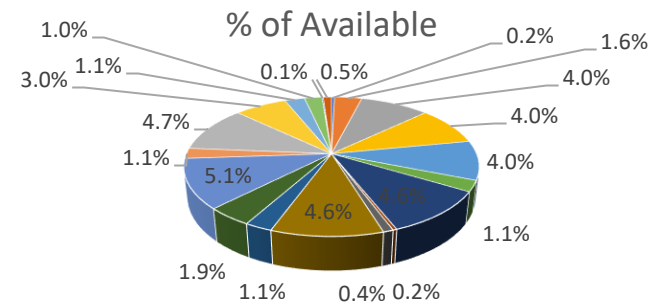
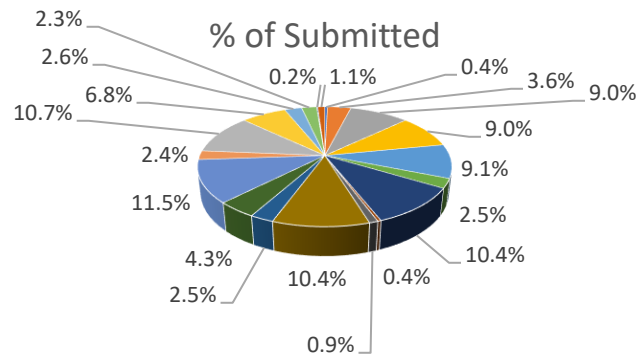
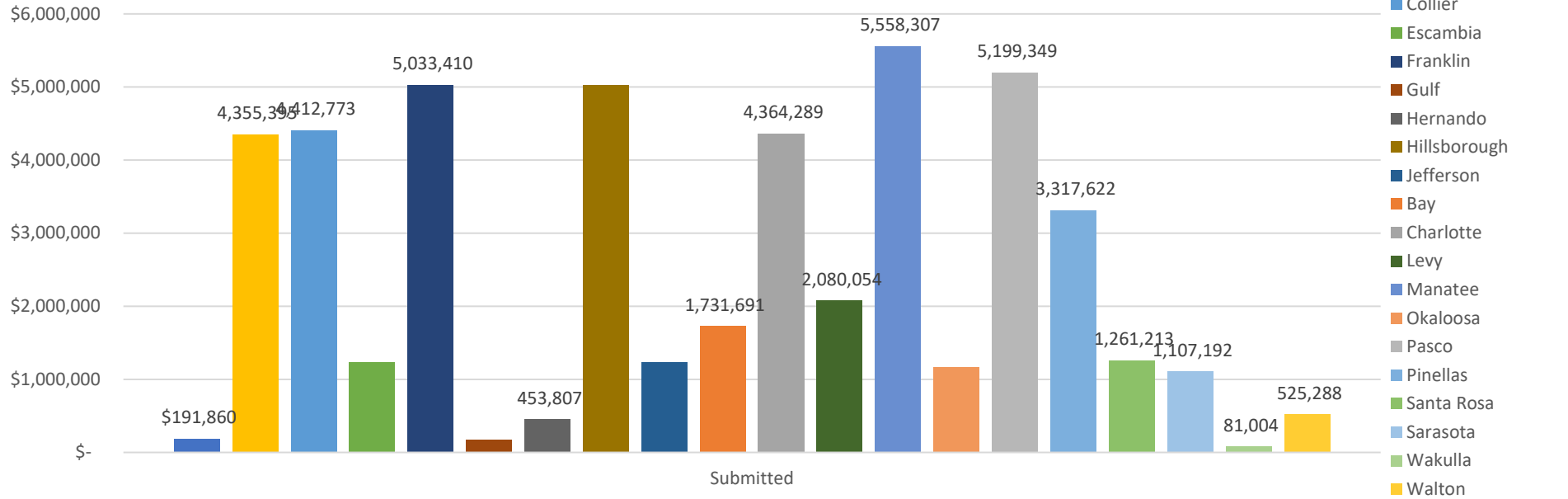


- Adaptive Planning
- Collier
- Hernando
- Manatee
- Santa Rosa
- Bay
- Escambia
- Hillsborough
- Okaloosa
- Sarasota
- Charlotte
- Franklin
- Jefferson
- Pasco
- Wakulla
- Citrus
- Gulf
- Levy
- Pinellas
- Walton

- Adaptive Planning
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- Hernando
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- Santa Rosa
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- Escambia
- Hillsborough
- Okaloosa
- Sarasota
- Charlotte
- Franklin
- Jefferson
- Pasco
- Wakulla
- Citrus
- Gulf
- Levy
- Pinellas
- Walton

As of December 31

Submitted Amounts



- Adaptive Planning
- Collier
- Hernando
- Manatee
- Santa Rosa
- Bay
- Escambia
- Hillsborough
- Okaloosa
- Sarasota
- Charlotte
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- Adaptive Planning
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AGENDA ITEM 10

**Gulf Consortium Finance and Budget Committee Meeting
January 28, 2020**

**Agenda Item 10
Non-Competitive Purchase**

Statement of Issue:

Information on QuickBooks renewal options.

Background:

A Non-Competitive purchase may be used when it is advantageous to the Consortium to declare a purchase non-competitive because it will result in verifiable financial savings to the Consortium, or utilizing a competitive process will be detrimental to timely securing the goods or services. More than one potential supplier may exist for a good or service.

Options:

- (1) 1 Year renewal at \$3,799.99.
- (2) 2 year renewal at \$5,599.95
- (3) 5 year renewal at \$6,699.99

Recommendation:

Option 3 which can be approved by Management. This would be part of the Adaptive Planning Grant, however, we are only allowed to take the amount pertaining to the fiscal year. The first year is prorated as the grant starts 4 months into the year. Therefore this will be taken from General Funds and reimbursed each year.

Prepared by:

Richard Bernier
The Balmoral Group
On: January 21, 2021

Attachments:

Renewal options and justification for non-competitive purchase

Background:

QuickBooks was purchased and a license was issued for 5 years starting on January 22, 2016. QuickBooks is the platform that all the financial statements are completed on since 2016.

Renewal Options:

1 year renewal at \$3,799.99
2 year renewal at \$5,599.95
5 year renewal at \$6,999.99

Analysis:

Costs per year:

Option	2020/21	2021/22	2022/23	2023/24	2024/25
1 year	2,696.47	3,799.99	3,799.99	3,799.99	3,799.99
2 years	1,986.86	2,799.98	2,799.98	2,799.98	2,799.98
5 years	993.44	1,400.00	1,400.00	1,400.00	1,400.00

Pre-paid Costs:

1 year	1,103.52	1,103.52	1,103.52	1,103.52	1,103.52
2 years	3,613.09	813.11	3,613.09	813.11	3,613.09
5 years	6,006.65	4,606.55	3,206.55	1,806.55	406.55

- Year 1 option has a payment due each month and the amount will most likely increase each year.
- Year 2 option there is no payment the 2nd and 4th year but a renewal on the 3rd and 5th year.
- Year 5 option has no payments until the 6th year.

Non-competitive Justification

According to Procurement Policy P-7, the procurement threshold of less than \$3,000 per year is a micro-purchase and from \$3,000.01 up to \$50,000 is a Procurement Quote. The 1 year option would not be considered a micro-purchase, however, the 2 year and 5 year purchase is a micro-purchase. Therefore the Procurement Manager or designee may authorize the purchase.

This is considered a non-competitive purchase in accordance with Procurement Policy P-13.2. The vendor is qualified and the cost of purchasing another software would be more expensive since the set-up and transfer of the data would be taken into account.

AGENDA ITEM 11

**Gulf Consortium Finance and Budget Committee Meeting
January 28, 2021**

**Agenda Item 11
Committee Composition**

Statement of Issue: Welcome to the new committee members:

- Commissioner Scott Carnahan (Citrus County)
- Commissioner Smokey Parrish (Franklin County)
- Philip Griffitts (Bay County)
- Heather Larson, Sarasota County (specialized Finance/Accounting)
- Yana Matiyuk, Pinellas County (specialized Finance/Accounting)
- Matt Posner, Escambia County (RESTORE Coordinator)

Prepared by:

Valerie Seidel
The Balmoral Group
On: January 19, 2021

AGENDA ITEM 11

**Gulf Consortium Budget and Finance Committee Meeting
January 28, 2021**

**Agenda Item 11
Public Comments**

Statement of Issue:

The public is invited to provide comments on issues that are on today's agenda

Attachments:

None

Prepared by:

Amanda Jorjorian
The Balmoral Group
General Manager
On: January 18, 2021