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AGENDA

THE GULF CONSORTIUM Executive Committee Meeting

August 31, 2020, 2:00 p.m. Eastern

**GoToMeeting
Dial-in Number: 1-669-224-3217
Participant Passcode: 865-760-109 #**

Committee Members

Chair - Commissioner Chris Constance (Charlotte), Vice-chair - Commissioner John Meeks (Levy),
Secretary/Treasurer - Commissioner Jack Mariano (Pasco), Commissioner Scott Carnahan (Citrus), Mr.
David Edwards (Wakulla)

Alternate Committee Members:

Commissioner Robert Bender (Escambia), Commissioner Lane Lynchard (Santa Rosa)

Staff

Valerie Seidel, Dan Dourte, Richard Bernier (The Balmoral Group)
Lynn Hoshihara, Evan Rosenthal (Nabors, Giblin & Nickerson, P.A.)

Item 1. Call to Order.

Chairman Commissioner Christopher Constance will call the meeting to order.

Item 2. Roll Call.

Valerie Seidel will call the roll.

Item 3. Additions or Deletions.

Any additions or deletions to the committee meeting agenda will be announced.

RECOMMEND: Approval of a final agenda.

Item 4 Public Comments.

The public is invited to provide comments on issues that are on today's agenda

Item 5. Consent Agenda.

The consent agenda items are presented for approval. Executive Committee members may remove any items from this agenda that they have questions on or would like to discuss in depth. Any items removed would then be included in the regular agenda in an order assigned by the Chair.

Consent Agenda Items:

- Minutes of the May 26, 2020 and July 30, 2020 Executive Committee Meetings (please see backup pages 6-14)
- Report on delegated authority through July 31, 2020 (please see back up pages 15-16)

RECOMMEND: Approve Executive Committee Meeting Minutes and Delegated Authority Report



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Item 6. Grants Status

Dan Dourte (The Balmoral Group) will give an update on Grant applications for review and approval. Upcoming subrecipient applications should be delivered to the Gulf Consortium by 8/7/2020; these will be reviewed at the September 2020 Board Meeting. A summary of new grant applications has been provided in the agenda item. The status for all projects with active funding requests is regularly updated and can be accessed on P.8 of the interface at

<https://datavisual.balmoralgroup.us/GulfConsortiumProjects>.

RECOMMEND: Approval to bring new grant applications to the full Board

(Please see back up pages 17-20)

Item 7. SEP Amendment Request

We are making a request that the manager be authorized to prepare an SEP amendment to bring to the November Board for approval. The goals of this SEP amendment: 1) to update the original sequencing/timing of funding to reflect changes in x, y, and z counties in terms of project order, 3) to add or change projects in any counties that need project changes. If approved in draft form at the November Board meeting, this would open the 45-day public comment starting around November 20, 2019. We estimate the time involved in this SEP amendment to be 40 hours (\$6,800) for The Balmoral Group and 8 hours for NGN (\$2,000).

RECOMMEND: Approval of this request for full Board consideration

(Please see back up pages 21-23)

Item 8. 2021 Meeting Calendar

Discussion of the 2021 meetings calendar for the Gulf Consortium

RECOMMEND: Approval of this request for full Board consideration

(Please see back up pages 24-26)

Item 9. Manager Contract Options

At the Executive Committee, General Counsel was requested to investigate options relating to the Consortium Management Contract, which will expire April 30, 2021. Lynn Hoshihara (NGN) will provide an update of the Manager contract items. *(Please see back up pages 27-29)*

RECOMMEND: Option #1, Recommend seeking authorization from RESTORE Council to renegotiate and extend Balmoral's Agreement for Management Services.

Item 10. Proposed Budget

Valerie Seidel will present a proposed Budget for Fiscal year 2020-2021, Option 2 has been recommended by the Finance Committee.

(Please see back up pages 30-33)

RECOMMEND: Approval to bring Budget for Fiscal Year ending 9/30/2021 to the full Board.

Item 11. Financial Report

Richard Bernier (The Balmoral Group) will deliver updated financial reports.



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(Please see back up 34-46)

RECOMMEND: Approve Financial Reports for Final Board Approval

Item 12. General Counsel's Report

Lynn Hoshihara (NGN) will give an updated General Counsel Report.

RECOMMEND: For information only

Item 13. FDEP – Pot 2 update

Lisa Robertson will give an update on Pot 2.

RECOMMEND: For information only

Item 14. Manager's Report

Valerie Seidel will present an updated manager's report.

(Please see back up pages 47-48)

RECOMMEND: For information only

Item 15. Public Comments

The public is invited to provide comments on relevant issues.

Item 16. Board Member Comments

Members of the Consortium Executive Committee are invited to provide comments on relevant issues

Item 17. Upcoming Gulf Consortium Board Meeting

September 9, 2020 3-5, ET

Meeting held remotely

TBD Date between December 1-4, 2020

Duval County

In Conjunction with FAC Legislative Conference

Item 18. Adjourn

Notice of Meeting/Workshop Hearing

OTHER AGENCIES AND ORGANIZATIONS

Gulf Consortium

The Gulf Consortium announces a public meeting of its Executive Committee via communications media technology to which all persons are invited to participate.

DATE AND TIME: August 31, 2020 at 2:00 pm (ET)

PLACE: This meeting will be conducted exclusively via teleconference. Interested persons may participate by telephone via the following:

Dial in Number +1 (669) 224-3217

Participant Passcode: 865-760-109

Interested persons who wish to participate may also contact Valerie Seidel at 407-629-2185 ext 104 or vseidel@balmoralgroup.us at least three (3) days in advance of the meeting to arrange for access to be provided to the teleconference at the following location:

The Balmoral Group, 165 Lincoln Avenue, Winter Park, FL 32789

Please note that in light of the current situation surrounding the COVID-19 virus and to limit public gatherings in accordance with Federal and State directives, interested persons who wish to participate are encouraged to do so remotely via telephone, utilizing the contact information described above.

GENERAL SUBJECT MATTER TO BE CONSIDERED: The Executive Committee of the Gulf Consortium will meet to discuss the status of grant applications and grants, review financials, 2021 calendar and the management contract, and conduct other business at the discretion of the committee. A copy of the agenda may be obtained at www.gulfconsortium.org or by contacting: General Manager at 407-629-2185 or Gulf.Consortium@balmoralgroup.us.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this workshop/meeting is asked to advise the agency at least 3 days before the workshop/meeting by contacting the General Manager at 407-629-2185 or Gulf.Consortium@balmoralgroup.us. If you are hearing or speech impaired, please contact the agency using the Florida Relay Service, 1-800-955-8771 (TDD) or 1-800-955-8770 (Voice).

If any person decides to appeal any decision made by the Executive Committee with respect to any matter considered at this meeting, he/she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence from which the appeal is to be issued.

For more information, please contact the General Manager at 407-629-2185 or Gulf.Consortium@balmoralgroup.us.

Gulf Consortium Executive Committee Meeting
August 31, 2020, 2:00 p.m., Eastern
The Balmoral Group Office - Conference Call



<u>County</u>	<u>Executive Committee Member</u>	<u>Present</u>
Charlotte	Commissioner Chris Constance	
Levy	Commissioner John Meeks	
Pasco	Commissioner Jack Mariano	
Citrus	Commissioner Scott Carnahan	
Wakulla	David Edwards	
Escambia	Commissioner Robert Bender, Alternate	
Santa Rosa	Commissioner Lane Lynchard, Alternate	

AGENDA ITEM 5

**Gulf Consortium Executive Committee
May 26, 2020**

**Agenda Item 5a
Approval of May 26, 2020 Minutes**

Statement of Issue:

Request to approve the minutes of the May 26, 2020 meeting of the Executive Committee.

Options:

- (1) Approve the May 26, 2020 minutes as presented; or
- (2) Amend and then approve the minutes.

Recommendation:

Motion to approve Option 1.

Prepared by:

Amanda Jorjorian
The Balmoral Group
General Manager

Attachment:

Draft Minutes, May 26, 2020 meeting of the Executive Committee.

Action Taken:

Motion to: _____, Made by: _____;

Seconded by: _____.

Approved____; Approved as amended____; Defeated_____.

**Gulf Consortium Executive Committee Meeting
May 26, 2020, Time 4:00p.m. (Eastern)
Teleconference**

Members in Attendance: Chair Chris Constance (Charlotte), Commissioner John Meeks (Levy), Commissioner Jack Mariano (Pasco), Commissioner Robert Bender (Escambia), Commissioner Scott Carnahan (Citrus), Commissioner Lane Lynchard (Santa Rosa)

Also in Attendance: Valerie Seidel (The Balmoral Group), Dan Dourte (The Balmoral Group), Richard Bernier (The Balmoral Group), Lynn Hoshihara (Nabors, Giblin & Nickerson), Angela Balent (Warren Averett), Sheree (Wakulla)

Agenda Item #1 – Call to Order

Chairman Chris Constance (Charlotte) was going to be late tied up in a prior meeting. There was a quorum therefore Vice Chair John Meeks (Levy) called the meeting to order at 4:08pm (ET), and asked to start the meeting with the roll call and other initial items while waiting for Constance to arrive to the meeting.

Agenda Item #2 – Roll Call

Attendees as above.

Agenda Item #3 – Addition or Deletions

Vice Chair Meeks (Citrus) asked if there were any changes or additions to the agenda. Changes had been made and were marked in red. There were no further changes, questions or comments on the agenda. Commissioner Carnahan made the motion to approve the revised agenda, seconded by Commissioner Meeks.

Agenda Item #4 – Public Comment

None.

Agenda Item #5 – Consent Agenda

Vice Chair Meeks presented the minutes for the March 26, 2020, minutes and delegated authority for approval. Commissioner Carnahan made the motion to approve, Commissioner Jack Mariano (Pasco) seconded. All in favor.

ACTION: EXECUTIVE COMMITTEE APPROVED

Agenda Item #6 - Grant Applications and SEP Project Status

Dan Dourte (The Balmoral Group) asked to wait until Chairman Constance arrived to begin the rest of the agenda items. Chairman Constance arrived at 4:20pm. He recognized Dan Dourte who then gave an update on the project status. There are 6 new projects were presented for review and approval. Commissioner Meeks made the motion, commissioner Robert Bender(Escambia) seconded the motion. No questions. No opposing. All approve

ACTION: EXECUTIVE COMMITTEE APPROVED

Agenda Item #7 – Policy Update

Chairman Constance recognized Valerie Seidel (The Balmoral Group) who gave a review on edits to the grant manual and subrecipient policies. There was language added to the Grant Manual regarding subrecipient agreements and risk management, language on the subrecipient language was added to allow the Consortium to make minor changes to subrecipient agreements if needed and language was added about qualifications of county's subrecipients. Commissioner Mariano made a motion to approve, second by Commissioner Meeks. All in favor.

ACTION: EXECUTIVE COMMITTEE APPROVED.

Agenda Item #8 –NGN Contract Renewal

Chairman Constance recognized Valerie Seidel who brought to the board a request to extend Nabors, Giblin & Nickerson agreement by 24 months. Nabors, Giblin & Nickerson's original contract and billing to date was included in the packet. Commissioner Meeks made the motion to approve, seconded by Commissioner Carnahan.

ACTION: EXECUTIVE COMMITTEE APPROVED

Agenda Item #9 –Financial Report

Chairman Constance recognized Richard Bernier (The Balmoral Group) who provided updated financial statements to the Executive Committee through April 30. The biggest change was the grants receivables increasing as the Consortium takes on more grants. Income statement, deposits and disbursements were presented. He also presented the grants status summary, implementation costs graph and submitted grants graph by County. Commissioner Bender moved to approve, seconded by Commissioner Mariano. No further questions. None opposed.

ACTION: EXECUTIVE COMMITTEE APPROVED

Agenda Item #10 – Audit Report

Chairman Constance recognized Angela Balent (Warren Averitt) who gave required communication and financial statements regarding the audit. There were no difficulties performing the audit, there were no material findings. The consortium elected to have a single audit which allows them to have a low risk auditee status in subsequent years. No questions on this item. Commissioner Mariano made the motion to approve, Commissioner Carnahan seconded. No opposition.

ACTION: EXECUTIVE COMMITTEE APPROVED

Agenda Item #11 – General Counsel Report

Chairman Constance recognized Lynn Hoshihara (Nabors, Giblin & Nickerson) who had no updates for the meeting but thanked the Committee for renewing their contract. No questions on this item.

Agenda Item #12 FDEP – Pot 2 update

Chairman Constance recognized Phil Coram (DEP) who was not available and would be available at the board meeting.

Agenda Item# 13– Manager's Report

Chairman Constance recognized Valerie Seidel who gave an update on the Consortium activities since the last Board meeting. Dan mentioned the new Grant applications would be up to the \$20 Million range. They had anticipated \$40 Million, but that is not likely. Valerie discussed the Internal Controls review conducted in February, and noted that additional documentation regarding the risk rubric (Agenda Item 7) was prompted by discussion during this review. By the next meeting they would need to be looking at the budget, and begin consideration of procurement approaches for renewal of the Management contract. Lastly, Grant Solutions is currently up and running. Regarding the renewal of the management contract, Chairman Constance asked if the Finance Committee was in place? Valerie affirmed. Constance asked if the Finance Committee names/counties could be added to that section which Valerie would add. Chairman Constance asked staff to coordinate an executive committee for discussion on how to approach the procurement for the management contract, within the next few weeks. Constance also asked if certain counties were not ready to use their funds, if other counties could step forward or reshuffle some of the projects. Commissioner Carnahan agreed that if certain counties were ready they should be able to use the funds. It would be a good item for discussion. There were no other comments.

Agenda Item #14 – Public Comment

Phil Coram came on the line and commented that he would give the Pot 2 update at the board meeting. He informed that committee that he was retiring after the June meeting. Commissioner Constance thanked Phil for the updates and helpful insight that he has given to the Consortium. There were no other public comments.

Agenda Item #15 – Executive Committee Member Comment

Commissioner Mariano commented on Pot 1 projects which had changed dramatically in his county. He had reached out to Treasury on the ones in question but asked the committee if any other counties had dealt with any issues with Pot 1. Constance said if he felt if it was materially changed, it should put it back on the agenda. Items that were not water quality improvement or improving the Gulf would be seen as questionable. There were no other Commissioner comments.

Agenda Item #16 – Upcoming Meetings

Upcoming meeting is on June 10th 2:00pm with the whole board.

Agenda Item #17-Adjourn

There being no further business, Chairman Constance adjourned the meeting at 4:53pm.

AGENDA ITEM 5b

**Gulf Consortium Executive Committee
May 26, 2020**

**Agenda Item 5b
Approval of July 30, 2020 Minutes**

Statement of Issue:

Request to approve the minutes of the July 30, 2020 meeting of the Executive Committee.

Options:

- (1) Approve the July 30, 2020 minutes as presented; or
- (2) Amend and then approve the minutes.

Recommendation:

Motion to approve Option 1.

Prepared by:

Amanda Jorjorian
The Balmoral Group
General Manager

Attachment:

Draft Minutes, July 30, 2020 meeting of the Executive Committee.

Action Taken:

Motion to: _____, Made by: _____;

Seconded by: _____.

Approved____; Approved as amended____; Defeated_____.

**Gulf Consortium Executive Committee Meeting
July 30, 2020, Time 4:00p.m. (Eastern)
Teleconference**

Members in Attendance: Chair Chris Constance (Charlotte), Commissioner Jack Mariano (Pasco), Commissioner Scott Carnahan (Citrus), David Edwards (Wakulla), Commissioner Robert Bender (Alternate - Escambia), Commissioner Lane Lynchard (Alternate - Santa Rosa)

Also in Attendance: Valerie Seidel (The Balmoral Group), Amy Bainbridge (The Balmoral Group), Richard Bernier (The Balmoral Group), Lynn Hoshihara (Nabors, Giblin & Nickerson)

Agenda Item #1 – Call to Order

Chairman Chris Constance (Charlotte) called the meeting to order at 4:00pm

Agenda Item #2 – Roll Call

Attendees as above.

Agenda Item #3 – Addition or Deletions

Chair Constance asked if there were any additions or deletions to the agenda. Commissioner Carnahan made the motion to approve the agenda as presented, seconded by Commissioner Edwards.

ACTION: EXECUTIVE COMMITTEE APPROVED

Agenda Item #4 – Public Comment

None.

Agenda Item #5 – Procurement process for Manager Contract

Chair Constance recognized Valerie Seidel who provided introductory comments. The management contract is due to expire April 30, 2021, and in preparation for that renewal, The Balmoral Group provided background information to legal counsel summarizing average hours and expenses associated with the contract for the past three years. At this point, The Balmoral Group would recuse itself from further discussion relating to the procurement. Chair Constance recognized Lynn Hoshihara who provided information regarding the proposed procurement process for manager contract, tentatively slated to be released in October, 2020, subject to Board approval. Commissioner Carnahan brought up the discussion item of The Balmoral Group continuing their management services for The Gulf Consortium rather than going through another competitive procurement process. Following input from the Committee, it was agreed to request the legal team to determine the viability of this option.

ACTION: EXECUTIVE COMMITTEE APPROVED

Agenda Item #6 – Upcoming Meetings

Upcoming meeting is set for September 9th with the FAC Policy Conference. Discussion was held regarding in-person meeting or by phone. The committee agreed to hold the September meeting by phone with camera capabilities. Balmoral would reach out to members of the committee for individual meetings to review Go To meeting capabilities prior to the next Executive Committee meeting.

Agenda Item #7-Public Comment

None

Agenda Item #8-Executive Committee Member Comments

None

Agenda Item #9-Upcoming board meeting

There being no further business, Chairman Constance adjourned the meeting at 4:29pm.

AGENDA ITEM 5c

**Gulf Consortium Executive Committee Meeting
August 31, 2020**

Consent Agenda

**Item 5c
Report on Delegated Authority
Actions from May 1 – July 31, 2020**

Summary:

Staff report of actions carried out through delegated authority of the Board.

1. 5/26/2020 – Processed payment request; GNTSP16FL0021 (PSEP final drawdown)
2. 6/1/2020 - Accepted award; GNSSSP20FL0010 St. Josephs Peninsula Erosion Control E&D
3. 6/6/2020 – Processed payment request: GNTSP20FL0106 106-2 Jefferson County
4. 7/10/2020 - Processed payment request: GNTSP20FL0091 91-02 Pinellas County*,
GNTSP20FL0089 89-02 Wakulla County
5. 7/17/2020 – Submitted FFR (SF-425); EGID 110 Hernando Co
6. 7/21/2020 – Submitted FFR (SF-425); EGID 92 Sarasota Co
7. 7/23/2020 - Submitted FFR (SF-425); EGID 90 Okaloosa Co
8. 7/23/2020 – Submitted FFR (SF-425); EGID 97 Collier Co
9. 7/23/2020 – Submitted FFR (SF-425); EGID 107 Citrus Co
10. 7/23/2020 – Submitted FFR (SF-425); EGID 105 Walton Co
11. 7/24/2020 – Submitted FFR (SF-425); EGID 98 Bay Co
12. 7/30/2020 – Submitted FFR (SF-425); EGID 106 Jefferson Co

*First million-dollar disbursement

AGENDA ITEM 6

**Gulf Consortium Executive Committee Meeting
August 31, 2020**

**Agenda Item 6
Grant applications review and SEP project status**

Statement of Issue:

All SEP projects with active funding requests are summarized in this item. A table of all submitted applications and project status is included as an attachment to this item. 3 new grant applications are presented to the Consortium for review and approval and subsequent processing and submission to RESTORE Council.

Background:

The next recommended deadline for submission of grant application materials is 10/30/2020, to allow for staff time to prepare applications for the December Consortium Board Meeting. Any project milestones with 2019-2022 start date can be applied for – see page 1 of project data dashboard at (page navigation arrows at bottom of dashboard) <http://datavisual.balmoralgroup.us/GulfConsortiumProjects>.

Note: there are updated grant application templates for Milestones and Project Narrative at <https://www.gulfconsortium.org/grant-resources>.

As of August 20, 2020, 16 projects have been awarded (\$9.2M in funding). A total of 32 grant applications have been received and processed. 8 applications are currently under RESTORE Council review: 1 is one hold, 3 have been withdrawn, 16 have been awarded, and 3 applications are being prepared for submission to RESTORE Council. The total amount of all grant applications or awards is about \$43M.

Most Recent Activity:

The following grant applications for SEP project implementation have been prepared in conjunction with County personnel:

- 5-2: St Andrew Bay Stormwater Improvement Program - Construction (Bay County); \$1,139,922
- 22-1: Comprehensive Watershed Improvement Program - Final E&D (Collier County); \$3,581,744
- 13-1: NW Quadrant Sewer Force Main Project – Construction (Citrus County); \$3,357,747

Total of 3 new funding requests: **\$8,079,413**

Attachments:

Project applications summary table

Options:

- (1) Approve these 3 grant applications for presentation to the full Gulf Consortium Board
- (2) Executive Committee direction

Recommendation:

Option 1

Prepared by:

Dan Dourte

The Balmoral Group, Manager

On: August 20, 2020

Action Taken:

Motion to: _____, Made by: _____;

Seconded by: _____.

Approved____; Approved as amended____; Defeated_____.

Project Applications Summary Table

County	Project Name	Milestones	Metrics	Amount	Subrecipient Amount	RESTORE Start Date	End Date
Bay	5-2: St Andrew Bay Stormwater Improvement Program - Construction	Construction	HM004- BMP Implementation for sediment reduction, Lbs of sediment avoided, annually	\$1,139,922	\$1,100,000	2/1/2021	5/26/2025
Collier	22-1: Comprehensive Watershed Improvement Program - Final E&D	Engineering & Design	PRM011 - # E&D Plans Developed; PRM013 - # compliance documents produced	\$3,581,744	\$3,536,500	2/1/2021	3/1/2026
Citrus	13-1 NW Quadrant Sewer Force Main Project – Construction	Construction	HM0001-BMP implementation for nutrient or sediment reduction- Lbs. N avoided (annually	\$3,357,747	\$3,329,740	3/1/2021	6/1/2023
Total Pot 3 funding request				\$8,079,413	\$7,966,240		

NOTE: See all project status on P. 8 of <http://datavisual.balmoralgroup.us/GulfConsortiumProjects> (navigation arrows at bottom of screen on that link)

AGENDA ITEM 7

**Gulf Consortium Executive Committee Meeting
August 31, 2020**

**Agenda Item 7
SEP Amendment Request**

Statement of Issue:

Request that the manager be authorized to prepare a draft SEP amendment to bring to the December Board for approval to release for public comment.

Background:

An amendment to the SEP is required for new projects or changes in scope of existing projections. The goals of this recommended SEP amendment are described in the analysis section. This would be the third amendment to Florida's SEP.

Analysis:

The goal of this SEP amendment: to revise project scopes and/or add new SEP projects for the following 5 counties; Taylor, Gulf, Santa Rosa, Jefferson, Hillsborough (and possibly other counties that request changes). If approved in draft form at the November Board meeting, this would open the 45-day public comment starting around December 2, 2020.

Counties need to deliver their project information to Gulf Consortium management by 10/23/2020 to allow for time to prepare the draft SEP amendment prior to the December 2020 Board meeting.

Fiscal Impact:

We estimate the time involved in this SEP amendment to be (maximum) 40 hours (\$6,800) for The Balmoral Group and 8 hours for NGN (\$2,000).

Options:

The following options are suggested for consideration by the Board:

- (1) Approval of SEP amendment preparation to be reviewed by the Board
- (2) Executive Committee direction

Recommendation:

Option 1

Attachments:

None.

Prepared by:

Dan Dourte
The Balmoral Group, General Manager

August 20, 2020

Action Taken:

Motion to: _____, Made by: _____;

Seconded by: _____.

Approved____; Approved as amended____; Defeated_____.

AGENDA ITEM 8

**Gulf Consortium Executive Committee Meeting
August 31, 2020**

**Agenda Item 8
Approval and Adoption of the Gulf Consortium
2021 Meeting Calendar**

Statement of Issue:

This agenda item seeks approval of the Consortium 2021 meeting calendar for full Board consideration.

Background:

Under the Interlocal Agreement creating the Gulf Consortium, the Chairman has the power to set the times and locations of the Consortium. However, at the Executive Committee meeting of September 9, 2016, the Chairman recommended that the calendar be discussed by the Board. The Board has since provided direction as to align Gulf Consortium meetings with Florida Association of Counties events, typically between Wednesdays and Fridays, and to hold additional stand-alone meetings as needed in facilities that could accommodate video and telephonic access.

Analysis:

Based on the meeting history since 2016, staff presents the following date ranges and locations based on FAC events with known dates for the 2021 Board meeting calendar:

<u>Date Range</u>	<u>Day of Week</u>	<u>Location</u>
January 26-29, 2021	Tuesday - Friday <i>(not currently associated with an FAC event)</i>	Leon County
March 18, 2021	Thursday <i>(Legislative Day on 3/17)</i>	Leon County
June 29-July 2, 2021	Tuesday - Friday <i>(FAC Annual Conference)</i>	Orange County
September 7-10, 2021	Tuesday - Friday <i>(not currently associated with an FAC event)</i>	Location and Date To Be confirmed
December 1 - 4, 2021	Tuesday - Friday <i>(not currently associated with an FAC event)</i>	Duval

Five dates are proposed for 2021. Meetings are expected to be largely dedicated to approvals of county sub-award agreements, SEP project grant applications and related sub-recipient agreements and contracts for services for SEP project implementation.

Fiscal Impact:

Following approval of the State Expenditure Plan, SEP planning grant funds are no longer available to support Board meetings and meeting expenses for 2021 need to be addressed by the Consortium general operating fund.

Options:

The following options are suggested for consideration by the Board:

- (1) Approval of the 2021 meeting calendar and meeting locations with 4 meetings; or
- (2) Approval of the 2021 meeting calendar and meeting locations with 5 meetings (includes a March meeting); or
- (3) Executive Committee direction

Recommendation:

To move this item to the full Board for consideration at the 9/10/2020 Board meeting

Attachments:

None.

Prepared by:

Amanda Jorjorian
The Balmoral Group, General Manager
August 20, 2020

Action Taken:

Motion to: _____, Made by: _____;

Seconded by: _____.

Approved____; Approved as amended____; Defeated_____.

AGENDA ITEM 9

Gulf Consortium Executive Committee
August 31, 2020

Agenda Item 9
Agreement for Management Services

Executive Summary:

This item requests a recommendation from the Executive Committee to either: 1) seek authorization from RESTORE Council to renegotiate and extend The Balmoral Group's ("Balmoral") Agreement for Management Services; or 2) proceed through a competitive procurement process through an issuance of a Request for Proposals.

Background:

In April 2017, following a competitive procurement process in compliance with 2 CRF Part 200, the Consortium and Balmoral entered into an Agreement for Management Services ("Agreement"). The Agreement provided for a two-year term with two optional one-year extensions. After expiration of the initial term, in 2019 and 2020 the Consortium elected to exercise its option to extend the Agreement. The Agreement is currently set to expire on April 30, 2021 with no further extensions permitted under the existing contract.

The Consortium initially anticipated conducting a competitive procurement process for General Management Services. However, at the July 31, 2020 Executive Committee meeting, the Executive Committee expressed a desire to negotiate a contract extension with Balmoral rather than soliciting competitive proposals. The Executive Committee directed us to reach out to RESTORE Council to see if this was permissible.

After discussing the matter with RESTORE Council staff and their General Counsel, all agreed that 2 CFR 200.320(f)(3) permits RESTORE Council to authorize noncompetitive proposals in response to a written request from the Consortium.

Options:

Option #1, Recommend seeking authorization from RESTORE Council to renegotiate and extend Balmoral's Agreement for Management Services.

Option #2, Recommend proceeding with the issuance of a new RFP for Management Services.

Option #3, Other Executive Committee Direction.

Recommendation:

Option #1

Action Taken:

Motion to: _____, Made by: _____;

Seconded by: _____.

Approved____; Approved as amended____; Defeated_____.

AGENDA ITEM 10

**Gulf Consortium Executive Committee Meeting
August 31, 2020**

**Agenda Item 10
Proposed Budget**

Statement of Issue:

Presentation of a proposed budget for the next fiscal year.

Background:

The fiscal year runs from October 1 to September 30 and requires an approved budget for the year. There are three categories of funds for the coming fiscal year: County Funds (for ongoing administrative items that do not qualify for grant expenditure), Adaptive Planning & Compliance Funds (a pending grant approval to fund the required compliance activities of receiving federal grant funds) and SEP Funds (SEP project grants). Each is discussed in turn.

Discussion:

The County funds cover costs primarily relating to meetings and administrative matters that pertain to the Consortium's status as a Special District, including public notice requirements, agenda preparation, logistics and general accounting requirements to comply with state and federal rules. For the fiscal year 2019-2020, costs will total approximately \$137,000 (at this writing, the fiscal year is not closed out) and total approximately 515 hours. For this budget component, management fees for non-grant work completed by staff are estimated at 352 hours at a rate of \$170 per hour for a total of \$59,840. Legal costs are based on meeting participation and miscellaneous correspondence for up to \$20,750. As the new fiscal year is the first year that the Adaptive Planning Grant funds will be accessible to cover some administrative costs, a conservative approach is being taken, and actual costs may be less than budgeted.

Meeting and travel expense varies depending on the location of Board meetings. The current fiscal year had fluctuating costs, due to the pandemic and change in meeting venues to virtual meetings. Two budget scenarios are presented. One includes 3 in-person meetings, under the assumption that remaining meetings this calendar year (2020) occur virtually, and three meetings occur in-person between January and September 2021, using an average of the previous years' meeting expenses to estimate costs. The second scenario includes 4 in-person meetings for the new fiscal year. Information will continue to unfold as the year progresses, but there is speculation from multiple sources that some (non-Gulf Consortium) meetings normally occurring in the early part of the calendar year may be substantially deferred; if so, in order to maintain schedule, the Consortium would likely be required to host the entire meeting, and if conducted in-person, would be more expensive than "piggy-backing" FAC meetings.

Miscellaneous expenses are bank fees, website renewal costs, and various required filing costs.

The Adaptive Planning Grant funds are budgeted at \$63,950. Certain costs of managing compliance for the Consortium are grant eligible, such as the annual audit and the cost of SEP amendments, but may not be grant-specific or project-specific. Grant-eligible costs will be recouped (assuming they meet all necessary requirements) using Adaptive Planning Grant funds. The sum requested reflects the amount of \$25,790 for audits (single and financial), costs to complete SF-425 forms, OSA updates, required annual training, and report and track financial data related to the grant award (80 hours). Costs of programmatic software (grants management and accounting) are estimated at about \$9,350. Costs are also estimated for Staff time relating to annual updates for Risk Committee, Policy Review, and associated recordkeeping, totaling 46 hours. The amount of \$23,460 represents input & upkeep for procurement record processing & accounting activities (100 hours total); at this time, few procurements are anticipated but are included for purposes of budgeting. A new grants reporting system was implemented by RESTORE Council this fiscal year, and one round of reporting for selected grants has occurred. Based on this limited experience, about 14 hours in additional staff time per grant per year may be required to fulfill ongoing reporting and other compliance requirements. The amount of \$8,340 is requested for contingency.

SEP Funds are based on the grant application submissions received from the counties. Since SEP approval, and for the past two budget years, the pace of grant applications has been sporadic. The SEP envisioned more than \$70 million in grant funding occurring in the first year. Staff budgeted for about \$56 million during the current year, using the SEP-planned grant milestones for the first two years divided by the average length of 3.4 years per grant. By mid-year, staff reported that activity totaling about \$40 million was likely more accurate for the current year, and active grants total \$39,777,352 at the time this budget was prepared. In some cases, projects or their internal approval processes did not evolve as counties anticipated, hurricanes intervened, priorities and funding sources changed, and so forth. There is significant uncertainty in planning grant revenues and the associated staff effort associated with their processing. To date, staff costs have been tightly managed, resulting in costs of about 1.4% of total grant value processed.

For the upcoming fiscal year, two scenarios are offered. In the first, all milestones originally scheduled for commencement in Fiscal year 2021, per the SEP, activate. Under this scenario, an additional \$40,156,178 in grant applications is processed. This would bring total grant funding to \$79,933,500 for the current fiscal year. However, realistically, even if all grant applications under this scenario were processed during the fiscal year, it is unlikely grant awards would all occur during the fiscal year, and this would be an upper bound.

Because of the fluctuating schedule, flexibility has been allowed from the original SEP “sequencing”, such that grants with milestones extending beyond the current year have been accepted for processing. The second scenario provides for revenue estimates if all grants with milestones through Fiscal Year 2021-22 were funded. In this budget scenario, the total grant activity by the end of the FY 2020-2021 would total about \$93 million.

The legal expense is the lesser of 1.83% of the anticipated drawdowns or \$90,000, the contractual maximum legal that can be invoiced. Management fees are estimated at 2.5% of the anticipated draw downs, based on the existing contractual maximum, plus room for

escalation in costs in the event a new contract is entered into at a higher rate (at the time of budget preparation, the statute of a new contract procurement is unknown). The \$27,000 in fiscal agent fees are based on .03% of the draw downs.

Gulf Consortium Proposed Budget Fiscal Year 2020-2021

Beginning Funds Balance	-	-	-	-
REVENUES	County Funds	Compliance Funds	SEP Funds	Total
Funding	106,790	191,860	79,933,500	80,232,150
TOTAL REVENUES	106,790	191,860	79,933,500	80,232,150
DISBURSEMENTS				
Compliance Expenses		63,950		63,950
County SEP Projects			39,966,750	39,966,750
General Operating Expenses	98,673			98,673
TOTAL EXPENSES	98,673	63,950	39,966,750	40,129,373
Funds Balance	8,117	127,910	39,966,750	40,102,777

Gulf Consortium Proposed Budget Fiscal Year 2020-2021

Beginning Funds Balance	-	-	-	-
REVENUES	County Funds	Compliance Funds	SEP Funds	Total
Funding	106,790	191,860	93,650,941	93,949,591
TOTAL REVENUES	106,790	191,860	93,650,941	93,949,591
DISBURSEMENTS				
Compliance Expenses		63,950		63,950
County SEP Projects			46,825,471	46,825,471
General Operating Expenses	104,934		-	104,934
TOTAL EXPENSES	104,934	63,950	46,825,471	46,994,355
Funds Balance	1,856	127,910	46,825,471	46,955,237

Attachments:

Proposed budget for fiscal year running from October 1, 2020 to September 30, 2021.

Options:

- (1) Recommend approval of Budget Scenario 1, for consideration by full Board.
- (2) Recommend approval of Budget Scenario 2, for consideration by full Board. (3) Committee direction

Prepared by:

Valerie Seidel
The Balmoral Group
On: August 13, 2020

AGENDA ITEM 11

**Gulf Consortium Executive Committee
August 31, 2020**

**Agenda Item 11
Financial Statements**

Statement of Issue:

Presentation of the most recent monthly financial statements. The report also includes a snapshot of Grant applications for SEP Implementation.

Background:

Financial Statements are produced monthly for the Consortium. Additionally, attachments include a snapshot of the amounts allocated to the SSEP and PSEP, and the amounts pertaining to Grant Applications for SEP projects. The Finance Committee has reviewed and approved the financial package for acceptance by the full Board.

Attachments:

- a) Financial Statements through July 31, 2020 – Balance Sheet, Income statement, Deposits and Disbursements.
- b) Grant Status Summary
- c) Implementation Costs Graph
- d) Submitted Grants Graph

Action Required:

- 1) Approve Financial Reports for Full Board Approval
- 2) Other Executive Committee direction

Staff Recommendation:

Approve as proposed.

Prepared by:

Richard Bernier
The Balmoral Group
On: August 14, 2020

Action Taken:

Motion to: _____, Made by: _____;

Seconded by: _____.

Approved____; Approved as amended____; Defeated_____.

Gulf Consortium Balance Sheet

As of July 31, 2020
July 31, 2020

ASSETS

Current Assets

Checking/Savings

Cash

Grant Account (Wells Fargo) 162.84

Operating Account (Seaside) 58,449.95

Total Cash 58,612.79

Total Checking/Savings 58,612.79

Accounts Receivable

Accounts Receivable

Adaptive Planning 1,012.50

Grants Receivable (SEP) 8,982,408.76

Total Accounts Receivable 8,983,421.26

Total Accounts Receivable 8,983,421.26

Other Current Assets

Other Current Assets

Other Receivables 23,815.49

Total Other Current Assets 23,815.49

Total Other Current Assets 23,815.49

Total Current Assets 9,065,849.54

TOTAL ASSETS 9,065,849.54

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

Payables

Accounts Payable (Grants) 22,501.20

Accounts Payable (General) 3,262.24

Total Payables 25,763.44

Total Accounts Payable 25,763.44

Other Current Liabilities

Accrued Liabilities

Accrued Liabilities (Grants) 8,985,643.44

Total Accrued Liabilities 8,985,643.44

Total Other Current Liabilities 8,985,643.44

Total Current Liabilities 9,011,406.88

Total Liabilities 9,011,406.88

Equity

Unrestricted Net Assets 52,652.24

Net Income 1,790.42

Total Equity 54,442.66

TOTAL LIABILITIES & EQUITY 9,065,849.54

**Gulf Consortium
Profit & Loss
October 2019 through July 2020**

	Adaptive Planning	SEP Grants	General Fund	PSEP Grant	SSEP Grant	TOTAL
Income						
Adaptive Planning Grant	6,012.50	-	-	-	-	6,012.50
Direct Contributions	-	-	106,790.00	-	-	106,790.00
Grant Funds - SEP	-	1,072,753.00	-	-	-	1,072,753.00
Grant Funds - SSEP	-	-	-	-	36,478.40	36,478.40
Grant Funds - PSEP	-	-	-	39,974.64	-	39,974.64
Total Income	6,012.50	1,072,753.00	106,790.00	39,974.64	36,478.40	1,262,008.54
Expense						
Adaptive Planning	6,012.50	-	-	-	-	6,012.50
SEP Grants	-	1,072,753.00	-	-	-	1,072,753.00
General Consortium Expenses						
Special District Fees	-	-	175.00	-	-	175.00
Bank Fees	-	-	1,149.14	-	-	1,149.14
Meeting Expense	-	-	10,391.09	-	-	10,391.09
Accounting/Accounting	-	-	8,875.00	-	-	8,875.00
Management Fees	-	-	58,984.50	-	-	58,984.50
Legal Fees	-	-	16,100.78	-	-	16,100.78
Software	-	-	9,325.00	-	-	9,325.00
Total General Consortium Expenses	-	-	105,000.51	-	-	105,000.51
SSEP Grant Expenses						
Services procurement/contract	-	-	-	-	862.50	862.50
Sub-award protocol & conditions	-	-	-	-	21,092.45	21,092.45
Grant Management Platform	-	-	-	-	14,523.45	14,523.45
Total SSEP Grant Expenses	-	-	-	-	36,478.40	36,478.40
Planning Grant (PSEP)						
Legal	-	-	-	8,762.50	-	8,762.50
Consulting	-	-	-	369.68	-	369.68
AV and Meeting room rentals	-	-	-	5,563.71	-	5,563.71
Grant Management	-	-	-	25,278.75	-	25,278.75
Total Planning Grant (PSEP)	-	-	-	39,974.64	-	39,974.64
Total Expense	6,012.50	1,072,753.00	105,000.51	39,974.64	36,478.40	1,260,219.05
Net Income	-	-	1,789.49	-	-	1,789.49

Gulf Consortium
Deposit Detail
May through July 2020

	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Amount</u>
	Deposit		06/03/2020		1030 - Grant Account (Wells Fargo)	23,119.68
	Payment		06/03/2020	ASAP.gov	PSEP	-23,119.68
TOTAL						-23,119.68
	Deposit		06/03/2020		1030 - Grant Account (Wells Fargo)	75.00
	Payment		06/03/2020	ASAP.gov	PSEP	-75.00
TOTAL						-75.00
	Deposit		06/03/2020		1020 - Operating Account (Seaside)	6,306.00
	Payment		06/03/2020	Escambia County	County Assessment	-6,306.00
TOTAL						-6,306.00
	Deposit		06/04/2020		1030 - Grant Account (Wells Fargo)	3,234.68
	Payment		06/04/2020	ASAP.gov	Jefferson County	-3,234.68
TOTAL						-3,234.68
	Deposit		07/02/2020		1020 - Operating Account (Seaside)	6,306.00
	Payment		07/02/2020	Pinellas County	County Assessment	-6,306.00
TOTAL						-6,306.00
	Deposit		07/09/2020		1030 - Grant Account (Wells Fargo)	1,014,589.32
	Payment		07/09/2020	ASAP.gov	Pinellas County	-1,011,467.11
	Payment		07/09/2020	ASAP.gov	Wakulla	-3,122.21
TOTAL						-1,014,589.32
	General Journal	116	07/31/2020		1020 - Operating Account (Seaside)	0.93
					66900 - Reconciliation Discrepancies	-0.93
TOTAL						-0.93

Gulf Consortium
Check Detail
May through July 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check		05/27/2020	Leon County		1030 - Grant Account (Wells Fargo)		-83.46
Bill	90-01	04/01/2020	Okaloosa County		803-001 - Pre-award	-11.99	11.99
Bill	92-01	04/01/2020	Sarasota County		819-001 - Pre-award	-5.99	5.99
Bill	97-01	04/01/2020	Collier County		822-001 - Pre-award Costs	-18.99	18.99
Bill	98-01	04/01/2020	Bay County		805-001 - Pre-award Costs	-12.59	12.59
Bill	105-1	04/01/2020	Walton County		804-001 - Pre-award	-7.21	7.21
Bill	106-01	04/01/2020	Jefferson County		809-001 - Pre-award	-7.88	7.88
Bill	107-01	04/01/2020	Citrus County		813-001 - Pre-award	-9.05	9.05
Bill	110-01	04/01/2020	Hernando County		814-001 - Pre-award	-9.76	9.76
TOTAL						-83.46	83.46
Bill Pmt -Check		05/27/2020	The Balmoral Group, LLC		1030 - Grant Account (Wells Fargo)		-24,375.00
Bill	2463.05	04/01/2020	Okaloosa County		803-001 - Pre-award	-3,995.00	3,995.00
Bill	2464.03	04/01/2020	Sarasota County		819-001 - Pre-award	-1,997.50	1,997.50
Bill	2464.02	04/01/2020	Collier County		822-001 - Pre-award Costs	-3,932.50	3,932.50
Bill	2464.01	04/01/2020	Bay County		805-001 - Pre-award Costs	-4,122.50	4,122.50
Bill	2467.01	04/01/2020	Walton County		804-001 - Pre-award	-2,380.00	2,380.00
Bill	2467.02	04/01/2020	Jefferson County		809-001 - Pre-award	-2,252.50	2,252.50
Bill	2467.03	04/01/2020	Citrus County		813-001 - Pre-award	-2,465.00	2,465.00
Bill	2463.06	04/01/2020	Hernando County		814-001 - Pre-award	-3,230.00	3,230.00
TOTAL						-24,375.00	24,375.00
Bill Pmt -Check		06/03/2020	Leon County		1030 - Grant Account (Wells Fargo)		-69.38
Bill	21-03	05/15/2020	PSEP		6103 - Consulting	-69.38	69.38
TOTAL						-69.38	69.38
Bill Pmt -Check		06/03/2020	NGN		1030 - Grant Account (Wells Fargo)		-6,850.00
Bill	42775	03/11/2020	PSEP		6104 - Legal	-3,900.00	3,900.00
Bill	42778	05/01/2020	PSEP		6104 - Legal	-2,950.00	2,950.00
TOTAL						-6,850.00	6,850.00

Gulf Consortium
Check Detail
May through July 2020

	Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
	Bill Pmt -Check		06/03/2020	The Balmoral Group, LLC		1030 - Grant Account (Wells Fargo)		-15,900.00
	Bill	2460.10	05/15/2020	PSEP		6106 - Grant Management	-15,900.00	15,900.00
TOTAL							-15,900.00	15,900.00
	Bill Pmt -Check		06/03/2020	Vastec, Inc.		1030 - Grant Account (Wells Fargo)		-300.30
	Bill	20200229-15	03/02/2020	PSEP		6103 - Consulting	-300.30	300.30
TOTAL							-300.30	300.30
	Bill Pmt -Check		06/03/2020	Jefferson County I		1030 - Grant Account (Wells Fargo)		-2,725.00
	Bill	106-02	06/03/2020	Jefferson County		809-002 - Consultants	-2,725.00	2,725.00
TOTAL							-2,725.00	2,725.00
	Bill Pmt -Check		06/03/2020	Leon County		1030 - Grant Account (Wells Fargo)		-9.68
	Bill		06/03/2020	Jefferson County		809-003 - Contractual Services	-9.68	9.68
TOTAL							-9.68	9.68
	Bill Pmt -Check		06/04/2020	NGN		1030 - Grant Account (Wells Fargo)		-500.00
	Bill	42780	03/11/2020	Levy County		812-001 - Pre-award Costs	-35.60	250.00
				Sarasota County		819-001 - Pre-award	-53.38	375.00
				Collier County		822-001 - Pre-award Costs	-53.38	375.00
				Walton County		804-001 - Pre-award	-53.38	375.00
				Bay County		805-001 - Pre-award Costs	-53.38	375.00
				Citrus County		813-001 - Pre-award	-53.38	375.00
				Hernando County		814-001 - Pre-award	-126.33	887.50
				Jefferson County		809-001 - Pre-award	-71.17	500.00
TOTAL							-500.00	3,512.50
	Bill Pmt -Check		07/23/2020	Pinellas County Grants		1030 - Grant Account (Wells Fargo)		-1,011,467.11

Gulf Consortium
Check Detail
May through July 2020

	Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
	Bill	91-02	07/10/2020	Pinellas County		816-004 · Consultants	-1,010,157.15	1,010,157.15
				Pinellas County		816-005 · Contractual	-1,309.96	1,309.96
TOTAL							-1,011,467.11	1,011,467.11
	Bill Pmt -Check		07/23/2020	Wakulla County Grants		1030 · Grant Account (Wells Fargo)		-3,112.87
	Bill	89-02	07/10/2020	Wakulla County		808-002 · Personnel	-1,080.01	1,080.01
				Wakulla County		808-003 · Fringe Benefits	-417.86	417.86
				Wakulla County		808-007 · Contractual	-1,615.00	1,615.00
TOTAL							-3,112.87	3,112.87
	Bill Pmt -Check	194	05/21/2020	The Balmoral Group, LLC		1020 · Operating Account (Seaside)		-15,284.00
	Bill	2461.12	01/31/2020			5040 · Management Fees	-15,284.00	15,284.00
TOTAL							-15,284.00	15,284.00
	Bill Pmt -Check	196	05/21/2020	FL Dept. of State		1020 · Operating Account (Seaside)		-88.06
	Bill	102904	04/01/2020			5030 · Meeting Expense	-39.34	39.34
	Bill	103072	04/01/2020			5030 · Meeting Expense	-48.72	48.72
TOTAL							-88.06	88.06
	Bill Pmt -Check	197	05/21/2020	Warren Averett, LLC		1020 · Operating Account (Seaside)		-575.00
	Bill	1271777	04/25/2020			5020 · Accounting/Accounting	-575.00	575.00
TOTAL							-575.00	575.00
	Bill Pmt -Check	198	05/21/2020	NGN		1020 · Operating Account (Seaside)		-1,912.50
	Bill	43060	04/30/2020			6104 · Legal	-1,912.50	1,912.50
TOTAL							-1,912.50	1,912.50
	Bill Pmt -Check	199	05/21/2020	The Balmoral Group, LLC		1020 · Operating Account (Seaside)		-15,284.00
	Bill	2461.13	03/31/2020			5040 · Management Fees	-15,284.00	15,284.00

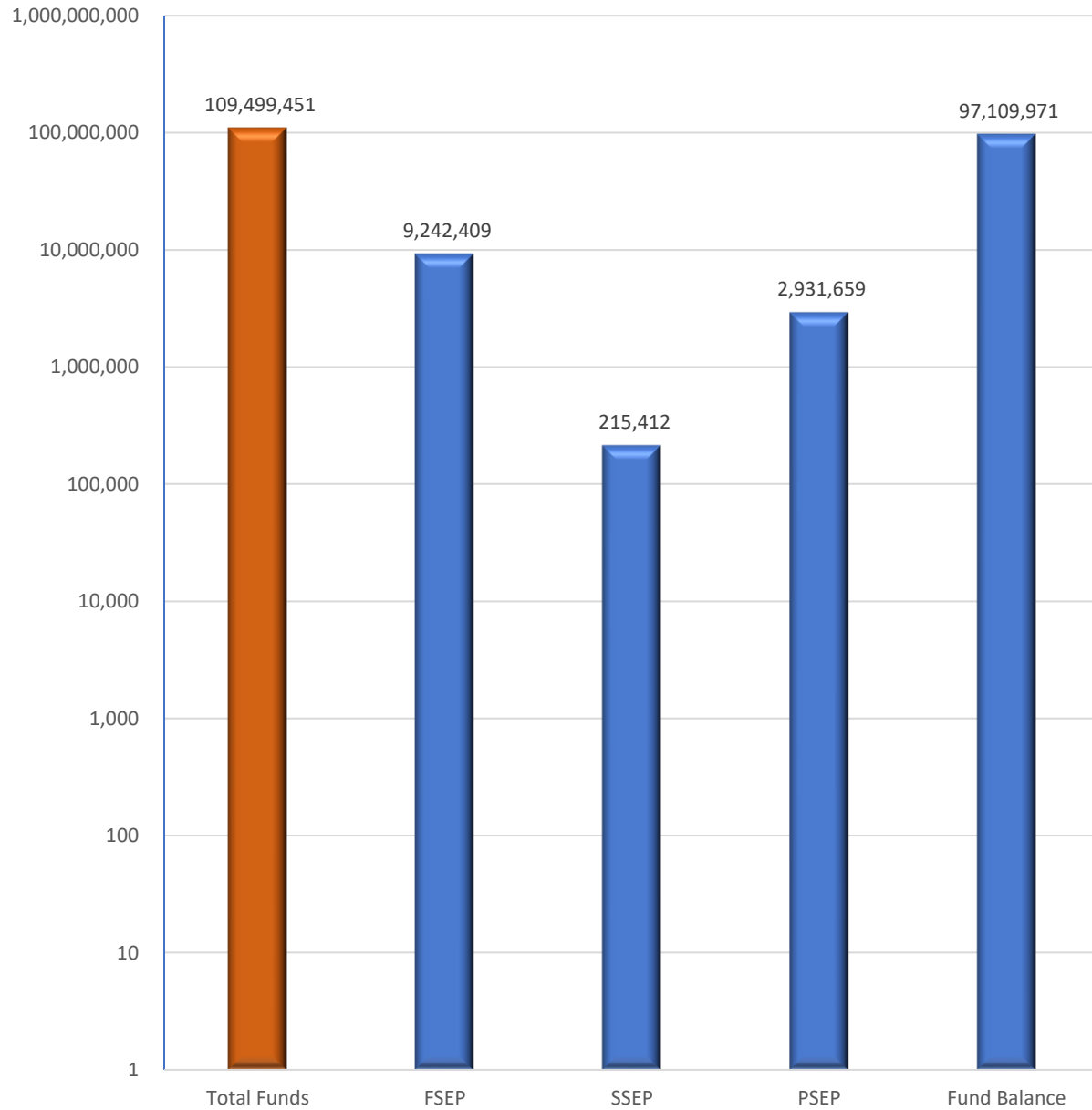
Gulf Consortium
Check Detail
May through July 2020

	Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
TOTAL							-15,284.00	15,284.00
	Bill Pmt -Check	200	06/26/2020	NGN		1020 - Operating Account (Seaside)		-3,737.62
	Bill	42773	03/11/2020			5050 - Legal Fees	-250.00	250.00
	Bill	42779	03/11/2020			5050 - Legal Fees	-300.00	300.00
	Bill	42776	03/11/2020			5050 - Legal Fees	-3,187.62	3,187.62
TOTAL							-3,737.62	3,737.62
	Bill Pmt -Check	200	06/26/2020	NGN		1020 - Operating Account (Seaside)		-4,548.31
	Bill	42451	06/01/2020			5050 - Legal Fees	-400.00	400.00
	Bill	42454	06/01/2020			5050 - Legal Fees	-4,148.31	4,148.31
TOTAL							-4,548.31	4,548.31
	Bill Pmt -Check	200	06/26/2020	NGN		1020 - Operating Account (Seaside)		-225.00
	Bill	42777	03/11/2020			812-001 - Pre-award Costs	-80.36	125.00
						5050 - Legal Fees	-144.64	225.00
TOTAL							-225.00	350.00
	Bill Pmt -Check	201	06/26/2020	The Balmoral Group, LLC		1020 - Operating Account (Seaside)		-13,132.50
	Bill	2461.14	06/02/2020			5040 - Management Fees	-13,132.50	13,132.50
TOTAL							-13,132.50	13,132.50
	Bill Pmt -Check	202	06/26/2020	FL Dept. of State		1020 - Operating Account (Seaside)		-33.60
	Bill	103638	06/01/2020			5030 - Meeting Expense	-33.60	33.60
TOTAL							-33.60	33.60
	Bill Pmt -Check	203	07/22/2020	NGN		1020 - Operating Account (Seaside)		-1,200.00
	Bill	43202	06/08/2020			822-001 - Pre-award Costs	-30.95	162.50
						806-003 - Contractual	-130.95	687.50

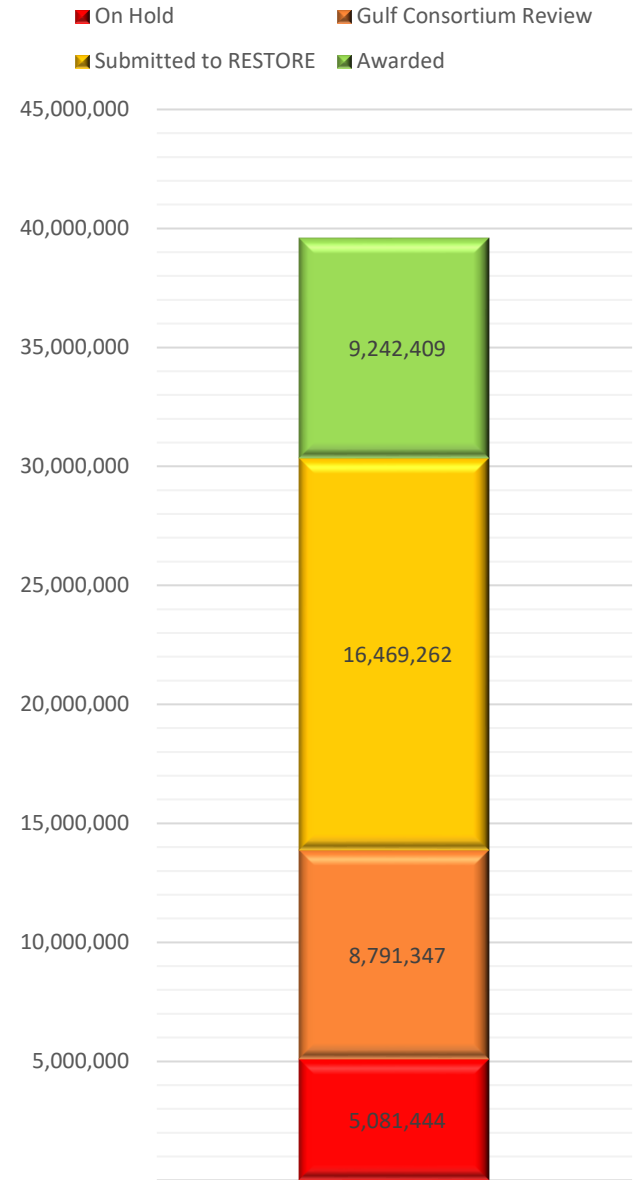
Gulf Consortium
Check Detail
May through July 2020

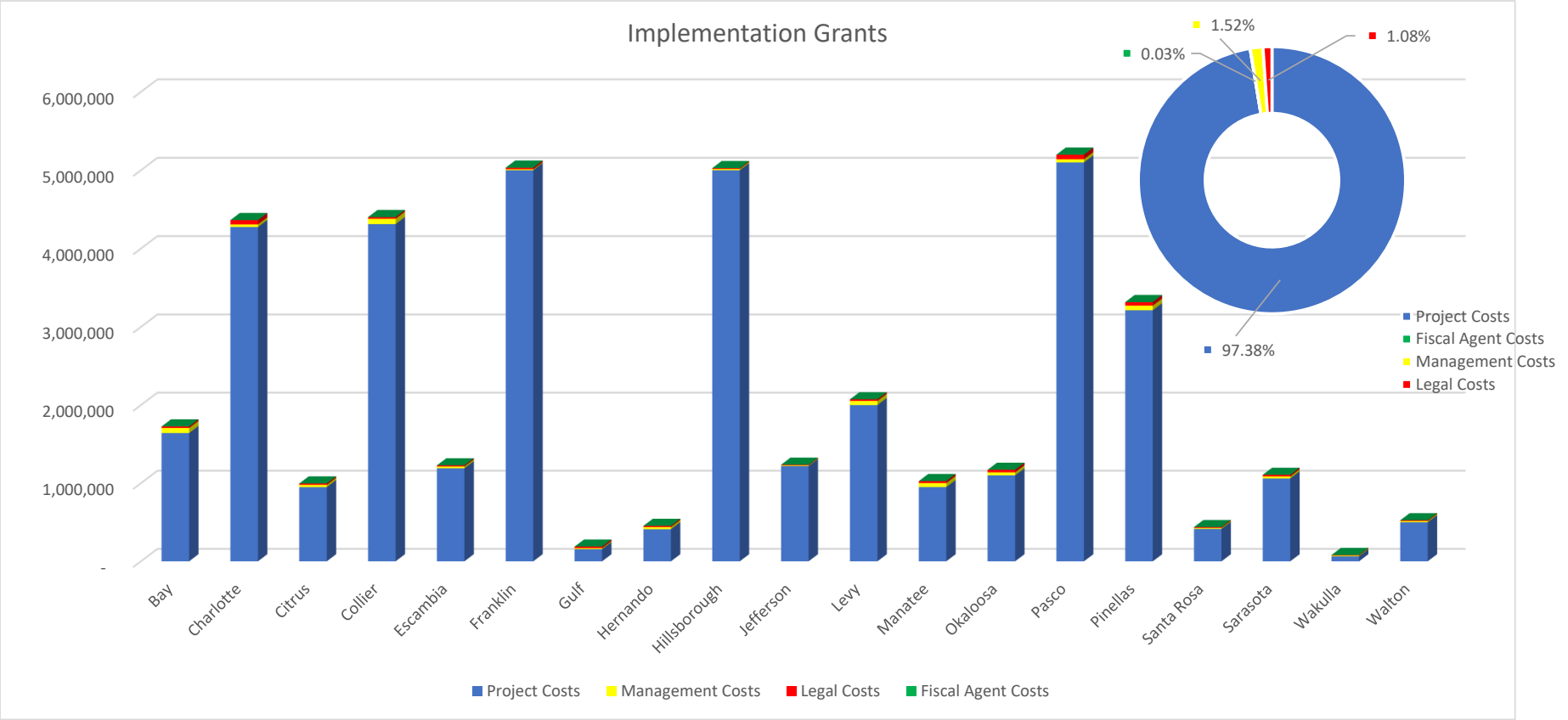
Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					5050 · Legal Fees	-38.10	200.00
Bill	43340	06/30/2020			5050 · Legal Fees	-875.00	875.00
Bill	43341	06/30/2020			822-003 · Contractual	-21.71	312.50
					8999999 · Non-awarded Suspense Account	-13.02	187.50
					806-001 · Pre-award Costs	-3.47	50.00
					5050 · Legal Fees	-4.34	62.50
					806-001 · Pre-award Costs	-30.38	437.50
					815-003 · Contractual	-26.04	375.00
					813-003 · Contractual Services	-21.70	312.50
					813-003 · Contractual Services	-4.34	62.50
TOTAL						-1,200.00	3,725.00
Bill Pmt -Check	203	07/22/2020	NGN		1020 · Operating Account (Seaside)		-625.00
Bill	43201	06/08/2020			5050 · Legal Fees	-625.00	625.00
TOTAL						-625.00	625.00

TRUST FUND

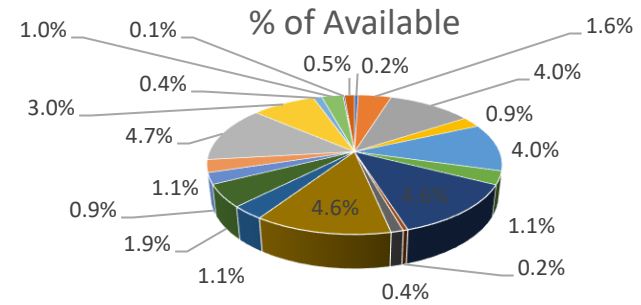
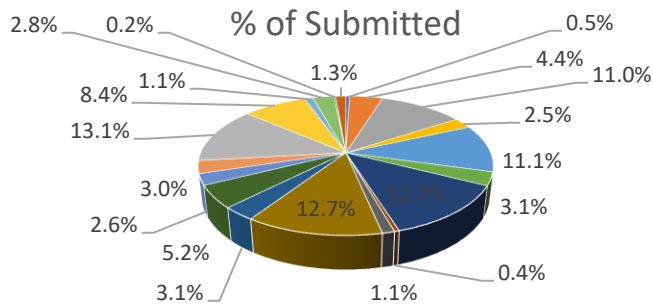
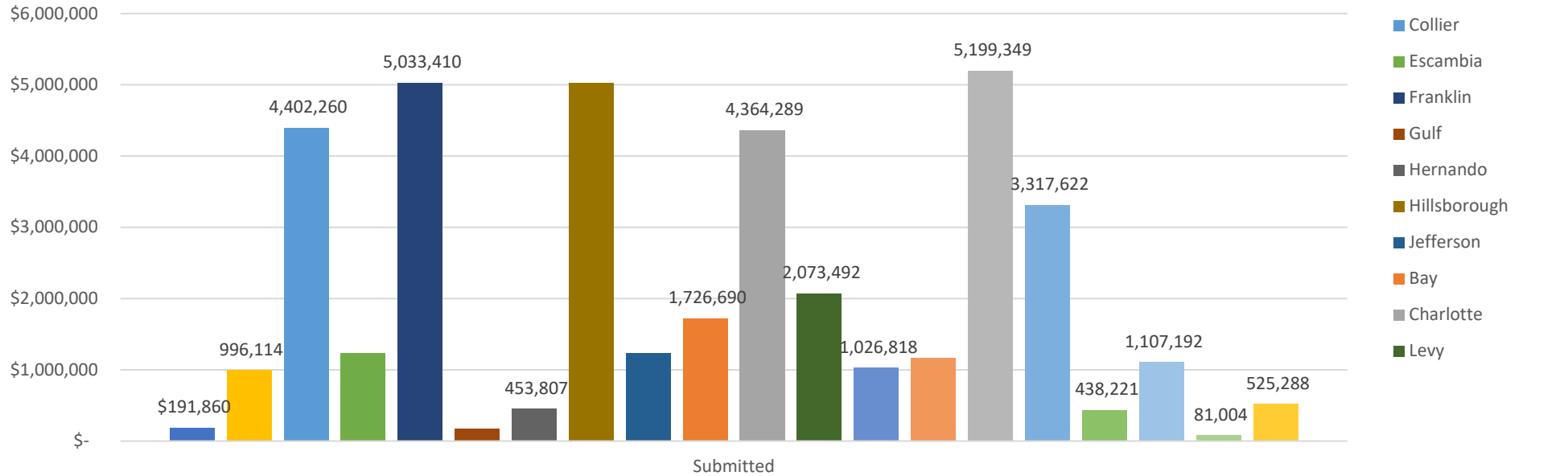


GRANT STATUS





Submitted Amounts



AGENDA ITEM 14

**Gulf Consortium Executive Committee Meeting
August 31, 2020**

**Agenda Item 14
Manager's Report**

Statement of Issue:

Consortium staff provides a report on updates to Consortium activities since the last Board meeting.

Discussion:

Additional Grant Activity: Three new grant applications have been received since the last Board meeting for \$8 million. We will end the year at about \$42 million in active grant activity with 32 grants. This represents about 15% of the total Pot 3 funding, just one year after the first project was awarded to Pasco County for its artificial reef project. Since the last Board meeting, we had our first \$1 million disbursement, to Pinellas County for the Lake Seminole Sediment Removal project, which is expected to significantly improve water quality for Boca Ciega Bay and a great example of the Consortium funding at work. We also put out a call for an SEP Amendment, coarsely following last year's schedule for an annual opportunity to swap out projects or otherwise make changes.

Since the last Board meeting, we had our first financial reporting period under the new reporting system. The new system requires entry of information directly into the platform, rather than uploading reports. Based on the first round, we are estimating additional time will be required for reporting over the course of each year per grant.

Budgeting: A series of staff meetings occurred this period to develop alternative budget scenarios for Finance Committee and the Board's consideration, as addressed in a prior Agenda item.

RESTORE Council Updates: Grant Solutions is now fully operational. Applications are now input into two systems – PIPER and Grant Solutions. Grant Solutions houses the financial end, and PIPER houses all of the environmental, technical approach, risk management and other programmatic information. We are adapting our processes accordingly, and also want this body to understand that we are entering a fair amount of information into two separate systems. There are also a few live items still on RAAMS.

Attachments:

- 1) None

Action Required:

- 1) None; informational only.

Prepared by:

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